

Proceedings of the 27th Meeting of Internal Quality Assurance Cell held on Tuesday, 22nd August 2023 at 2.00p.m.

Present:

1. Dr. M.Vijayakumar, Vice Chancellor - Chair person
2. Dr. Gangadhara Somayaji, Registrar
3. Dr. Nandish B.T., Controller of Examinations
4. Dr. Sunita Saldanha, Dean, Faculty of Allied & Healthcare Professions
5. Dr. Shareena P, Dean, Faculty of Commerce & Management
6. Dr. Aswini Dutt R, Dean Academics
7. Dr. Maji Jose, Dean, Student Affairs, YDU
8. Dr. Rekha P.D, Dy. Director, YRC
9. Dr. Rahul Y, Assistant Professor, YAMCH
10. Dr. Haziell Jenifer, Reader, YDC
11. Mrs. Nigath Fathima, Associate Professor, YPC
12. Prof. Abdul Rahiman, Former Vice Chancellor of Kannur & Calicut Universities
13. Ms. Roushda Jouz, Student of YHMCH
14. Mr. Praveen Kalbhavi, Nominee from Employers/Industrialists
15. Dr. Badri H.S, External expert
16. Dr. Sharath B, Dy.Director, IQAC – Member Secretary

Special invitees:

1. Dr. B. H. Sripathi Rao, Pro-Vice Chancellor
2. Dr. A. V. M. Kutty,
3. Dr. Sham S. Bhat, Dean, Faculty of Dentistry
4. Dr. Abhay Nirgude, Dean, Faculty of Medicine
5. Dr. Leena K.C., Dean, Faculty of Nursing
6. Dr. Mohammed Gulzar A, Dean, Faculty of Pharmacy
7. Dr. Shivaprasad K, Dean, Faculty of Homoeopathy
8. Dr. Gururaja H, Dean, Faculty of Ayurveda
9. Dr. Puneeth Raghavendra, Dean, Faculty of Naturopathy
10. Dr. Mohammed Guthigar, I/c Dean, Faculty of Arts and Humanities

Leave of absence:

1. Dr. Umarani J, Professor, YNC
2. Mr. Abin Johns Raju, Nominee from Employers/Industrialists
3. Dr. Arun Bhagwath, Dean, Faculty of Science
4. Mr. Mohsin, Finance Officer
5. Mr. Yenepoya Javed, Member from Management
6. Mr. Ashith V Roy, Student of YNYSC
7. Dr. S.M. Miqdad, President of YUAA

The Hon'ble Vice Chancellor asked the Member Secretary to inform the committee about reconstitution. In response, the member secretary informed that IQAC is reconstituted as per NAAC guidelines with effect from first of August 2023. All the members were welcomed and the external members were introduced. Mr. Praveen Kalbhavi asked about the scope and mandates of the committee. The member secretary informed that the committee shall cover all the eleven faculties of the University and mentioned the list of faculty and the seven criteria of NAAC assessment. After this, the Hon'ble Vice Chancellor asked the member secretary to present the Agendas.

A. ITEMS FOR APPROVAL

AGENDA 1: Approval of the minutes of 26th IQAC meeting held on 26th April 2023

Discussion: Mr. Praveen Kalbhavi enquired about the role of the new members in this matter. In response, the Hon'ble Vice Chancellor asked the member secretary to re-circulate the minutes of the previous meeting along with that of the present meeting.

Resolution: *Approved*

AGENDA 2: Action taken report on the resolutions/decisions taken in the 26th IQAC meeting held on 26th April 2023

Discussion: The member secretary presented the ATR. Dr. Badri enquired about the focus areas of the Faculty Induction Programme. The member secretary briefed the learning objectives of the modules.

Resolution: *Approved*

B. ITEMS FOR INFORMATION:

AGENDA 3: Reconstitution of IQAC:

Discussion: Member secretary presented the matter. The Hon'ble Vice Chancellor thanked all the members of the previous term and proposed that a note of appreciation to be sent to them.

Resolution: *Noted and resolved to send a letter of appreciation to the outgoing members of the previous term.*

AGENDA 4: Submission of AQAR for the academic years 2020-21, 2021-22

Discussion: The member secretary informed that the AQARs for the academic years 2020-21 and 2021-22 were submitted to NAAC and the same are accepted. He further mentioned that the data for AQAR 2022-23 is under preparation and the same will be placed in the meeting before December 2023. He also added that the University has assigned IQAC with the task of preparing the Annual Report of the University. And, that the data collected for the AQAR will be used to prepare the report.

Dr. Badri enquired about the efforts made by the IQAC to use the benchmarks released by NAAC. The member secretary informed that NAAC has not released the benchmarks for the Health Sciences manual. And, mentioned that the IQAC has started to use the benchmarks of the General University Manual w.r.t., publications.

Resolution: *Matter noted by the committee*

AGENDA 5: Development of e-content

Discussion: The member secretary explained the purpose of e-content and the target given to the departments.

Mr. Kalbavi asked about the type of e-content and the means by which it is provided to the stakeholder. The Dean Academics informed that the e-content is provided to the students through Learning Management System; and those related to public awareness are hosted on the Youtube channel of the University.

Mr. Kalbavi suggested that recordings of class room lecture would be beneficial to the students. The Dean Academics informed that such type of e-content were prepared during the pandemic disruption. The member secretary added that the University has established a specialized media center with infrastructure for recording and editing e-content. And, the current effort is to build capacity among teachers to use this facility.

Mr. Kalbavi asked about the criteria for deciding the topic given that some of the subjects are constantly changing. The member secretary replied that efforts in this direction are in infancy; and, that a committee will be formed to set the guidelines for the quality of the e-content. The Hon'ble Vice Chancellor informed about the constitution of a Committee to oversee the standards for e-content, prepare the SOP and a model e-content. The Dean of Medicine suggested that the teachers should be sensitized about the facilities and importance of developing the e-content. The Dean Academics informed that the Yen Media Center has already initiated capacity building activities in this direction.

Resolution: *Matter noted by the committee*

AGENDA 6:

Report of the Student Satisfaction Survey for the academic year 2022-23

Discussion: The member secretary presented the summary of the report. Dr. Badri asked the reason for taking institutional rating in the form of stars instead of using a four-point scale. The member secretary informed that the survey was based on the NAAC pattern. And, mentioned that all the questions from the NAAC survey were used with some additions. He pointed out ambiguity in the wordings of some of the responses and possibility of revisiting the matter during the next year's survey. The Hon'ble Vice Chancellor suggested that the NAAC format should be maintained since that will be the format when the institution goes for re-accreditation. He added that the onus of sensitizing the students about the intricacies lies with institution. The Dean Academics added that the class teachers conducted an orientation session before opening the survey.

Resolution: *Matter noted by the committee*

C. ITEMS FOR DISCUSSION

AGENDA 7:

Performance analysis of NIRF 2023

Discussion: The member secretary presented the comparative analysis of the results between 2023 and 2022 across all the five parameters. Further, he added that the University has assigned targets for publications and conference presentations.

Resolution: *Matter noted by the committee*

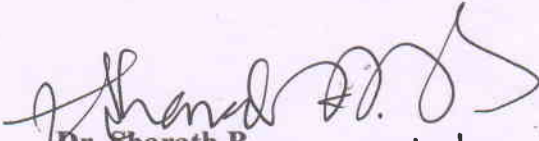
AGENDA 8:

Revision of the proforma for collecting feedback on curricular design

Discussion: The member secretary presented the agenda. Dr. Badri asked what other feedback is being taken. The member secretary informed that currently feedback on curricular design and survey on curricular delivery is being taken.

Resolution: *Revised format was approved*

The member secretary asked the members if they would like to raise any agenda. No agenda was proposed. The member secretary thanked the members present for their valuable time and active participation.



Dr. Sharath B.
Deputy Director - IQAC

2/9/23

Deputy Director - IQAC
Yenepoya (Deemed to be University)
Mangalore - 575 018

1. Office of the Vice Chancellor
2. Office of the Registrar
3. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
4. Members Concerned
5. For file