



**Minutes of the 19<sup>th</sup> IQAC Meeting held on 6<sup>th</sup> February 2020 at 11.00a.m. in the Board Room, Office of the Vice Chancellor, Yenepoya (Deemed to be University)**

**Members:**

Sl. No.	Name	Designation	Signature
1.	Dr. M. Vijayakumar	Vice Chancellor	<b>Leave of Absence</b>
2.	Prof. (Dr). C.V.Raghuveer	Pro Vice-Chancellor	Present
3.	Dr. Gangadhara Somayaji	Registrar	Present
4.	Dr. Nandish B T	Controller of Examinations	Present
5.	Mr. Mahammad Bava	Finance Officer	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	<b>Leave of Absence</b>
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Present
8.	Dr. Rouchelle Charmaine Tellis	Asst. Registrar	<b>Leave of Absence</b>
9.	Dr. Haziell Diana Jenifer	Asst. Registrar	Present
10.	Dr. M.S. Moosabba	Principal, Yenepoya Medical	Present
11.	Dr. Akhter Husain	Principal, Yenepoya Dental College	Present
12.	Dr. Leena K C	Principal, Yenepoya Nursing College	Present
13.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Present
14.	Dr.Mohammed Gulzer A	Principal, Yenepoya Pharmacy College & Research Centre	Present
15.	Dr Parvadhavardhini G	Principal, Yenepoya Arts, Science, Commerce & Management College	Present
16.	Dr. Vivekanand V Vernekar	Principal, Yenepoya Homeopathy College & Hospital	Present
17.	Dr. Gururaja H	Principal, Yenepoya Ayurveda College	Present
18.	Dr. S.Padmanabha	Medical Supdt, YMCH	Present
19.	Mr. Kurshid Y	Director, Stores & Purchase, YU	<b>Absent</b>
20.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	<b>Absent</b>
21.	Dr. Sham S. Bhat	Vice Principal, Yenepoya Dental College	<b>Leave of absence</b>
22.	Dr. K. K. Achary	Professor, Biostatistics, YRC	<b>Absent</b>
23.	Dr. Rekha P. D	Dy. Director, YRC	Present
24.	Dr. Prabha Adhikari M.R.	HoD, Dept. of Geriatric Medicine, YMC	Present
25.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	<b>Leave of Absence</b>

*Internal Quality Assurance Cell - YU*

26.	Dr. Vina Vaswani	HoD & Professor, Dept. of Forensic Medicine, YMC	<b>Leave of Absence</b>
27.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Present
28.	Dr. Vijayalakshmi S	HoD & Professor, Dept. of E.N.T, YMC	Present
29.	Dr. Ashwini Dutt	Professor & HoD, Dept. of Physiology, YMC	Present
30.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	<b>Absent</b>
31.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN, MEU, Coordinator	Present
32.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Present
33.	Dr. Ashwini Shetty	Asst. Professor, Dept. of Anatomy, YMC	Present
34.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	Present
35.	Dr. Sudheendra Prabhu	Professor, Dept. of Oral Pathology, YDC	Present
36.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC (Asst. Controller of Examinations, YU)	<b>Leave of Absence</b>
37.	Dr. Imran Pasha M	Reader, Dept. of Public Health Dentistry, YDC	Present
38.	Dr. Umarani J.	Professor, YNC	Present
39.	Mrs. Veena Pais	Assoc. Professor, YPC	Present
40.	Dr. Jenita Fernandes	Professor & HoD, Dept. of Organon Medicine, YHMC&H	Present
41.	Dr. Thanusree	Asst. Professor, Dept. of Samhita Siddantha, YAMC	Present
42.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Present
43.	Mr. Sujith Kumar	Physical Director	Present
44.	Dr. Mamatha	Chief Librarian	Present
45.	Mr. Parameshwar R Hegde	JRF, Dept. of Dermatology & Yenepoya Research Centre	Present
46.	Ms. Indulekha Menon K V	Student Rep., YMC	<b>Absent</b>
47.	Ms. Arya Raju	Student Rep., YDC	Present
48.	Ms. Shalom Suresh	Student Rep., YNC	<b>Absent</b>
49.	Ms. Fathimath Ramseena	Student Rep., YPC	<b>Absent</b>
50.	Ms. Ashiya Najfath	Student Rep., YPCRC	Present
51.	Ms. Soniya P	Student Rep., YHMC&H	Present
52.	Ms. Gayathri K K Anil Kumar	Student Rep., YAMC	Present
53.	Ms. Fathima Afrida	Student Rep., YIASCM	Present
54.	Dr. Arun A. B	Professor, Dy. Director, QAC & Co-ordinator, IQAC	Present
	<b><u>Special Invitees</u></b>		
55.	Dr. B.H Sripathi Rao	Pro-Vice-Chancellor	Present
56.	Dr. K.R. Chandrashekar	Advisor	Present

The Pro-Vice Chancellor welcomed the members and introduced Dr. Sripathi Rao, who has taken charge as a Pro-Vice Chancellor of the University and the external member Prof. K Kunhi Krishnan.

**The following agenda were discussed.**

**1. To approve the minutes of the 18<sup>th</sup> IQAC meeting held on 11<sup>th</sup> September 2019.**

The minutes of the 18<sup>th</sup> IQAC meeting held on 11<sup>th</sup> September 2019 were read and approved.

**2. To consider the Action taken report of the 18<sup>th</sup> IQAC meeting held on 11<sup>th</sup> September 2019.**

The Action taken report of the 18<sup>th</sup> IQAC meeting held on 11<sup>th</sup> September 2019 was approved.

The Committee placed on record its appreciation to Dr. Aswini Dutt, Professor and HoD, Department of Physiology and Mr. Rajesh Karkera for their commendable work in implementing the OBE by training the faculty of all the constituent colleges in the University and mapping the students for OBE under the OBE scheme (with detailed analytics through the INPODS software).

**3. To consider the Annual Quality Assurance Report for the year 2018-2019.**

Members were provided with a copy of the draft AQAR for the year 2018-19, by the Office of the IQAC and 25<sup>th</sup> February 2020 was specified as the last date to transmit back the corrections/additions if any to IQAC in order to enable them to submit the final AQAR online to NAAC.

The Committee and the external member placed on record the appreciation for the timely completion of the AQAR and the efforts put in by the IQAC Coordinator and his team.

**4. Preparation for AAA scheduled on 27<sup>th</sup> and 28<sup>th</sup> March 2020.**

The Committee reviewed the progress made towards the AAA and suggested that internal members who were trained as NAAC assessors may be included in the Committee for the AAA. The external member suggested to include 2 or 3 more additional external members into the panel in the discipline of Arts, Science, Commerce and Management and other relevant expertise pertaining to the course/department that are not under any constituent colleges. The Registrar will notify the AAA Committee considering all the suggestions made by the Committee.

The format for the data collection and presentation will be circulated by IQAC well in advance so as to enable the departments to prepare for the audit, scheduled for 27<sup>th</sup> and 28<sup>th</sup> of March. The external member advised that the days to conduct the audit may be extended for a day more in order to achieve comprehensive auditing, if need be.

**5. Any other matter :**

IQAC Coordinator drew the attention of the members about the requirement of documents that need to be complied and kept ready in another six months.

- a) Updating of the website – Department/Centre/Colleges/University.
- b) Strategic plan of the University.
- c) Compliance of the Quality Mandate.
- d) Compliance of the recommendations for Quality enhancement of the Institution given by NAAC Peer team vide report dated 4<sup>th</sup> November 2015.
- e) Amended MoA as per UGC 2019 Regulations.
- f) Updated Byelaws
- g) Future plans

The meeting concluded with vote of thanks.



**Dr. Arun Bhagwath**  
IQAC Coordinator

**Dr. Arun Bhagwath**  
*Dy. Director*  
**Quality Assessment & Compliance**

**Cc to:**

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file