

**MINUTES OF THE 18TH IQAC MEETING HELD ON
11TH SEPTEMBER 2019**

Minutes of the 18th IQAC Meeting held on 11th September 2019 at 11.00 AM in the IQAC

Board Room (Second Floor), Yenepoya Medical College

	Name	Designation	Signature
1.	Dr. M. Vijayakumar	Vice Chancellor	Present
2.	Prof. (Dr). C.V.Raghuveer	Pro Vice-Chancellor	Leave of Absence
3.	Dr. Gangadhara Somayaji	Registrar	Present
4.	Dr. Nandish B T	Controller of Examinations	Present
5.	Mr. Mahammad Bava	Finance Officer	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Present
8.	Dr. Rouchelle Charmaine Tellis	Asst. Registrar	Present
9.	Dr. Haziel Diana Jenifer	Asst. Registrar	Present
10.	Dr. M.S. Moosabba	Principal, Yenepoya Medical College	Present
11.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Absent
12.	Dr. Leena K C	Principal, Yenepoya Nursing College	Present
13.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Present
14.	Dr.Mohammed Gulzer A	Principal, Yenepoya Pharmacy College & Research Centre	Present
15.	Dr Parvathavardini G	Principal, Yenepoya Arts, Science, Commerce & Management College	Present
16.	Dr. Vivekanand V Vernekar	Principal, Yenepoya Homeopathy College & Hospital	Present
17.	Dr. S G Prasanna Aithal	Principal, Yenepoya Ayurveda College	Absent
18.	Dr. S.Padmanabha	Medical Supdt, YMCH	Absent
19.	Mr. Kurshid Y	Director, Store & Purchase, YU	Absent
20.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Absent
21.	Dr. Sham S. Bhat	Vice Principal, Yenepoya Dental College	Present
22.	Dr. K. K. Achary	Professor, Biostatics, YRC	Absent
23.	Dr. Rekha P. D	Dy. Director, YRC	Present
24.	Dr. Prabha Adhikari M.R.	HoD, Dept. of General Medicine, YMC	Absent

25.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine,	Present
26.	Dr. Vina Vaswani	HoD & Professor, Dept. of Forensic Medicine, YMC	Leave of absence
27.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Present
28.	Dr. Vijayalakshmi S	HoD & Professor, Dept. of E.N.T, YMC	Present
29.	Dr. Ashwini Dutt	Professor & HoD, Dept. of Physiology, YMC	Present
30.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Present
31.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Present
32.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Present
33.	Dr. Ashwini Shetty	Asst. Professor, Dept. of Anatomy, YMC	Present
34.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	Present
35.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Present
36.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC (Asst. Controller of Examinations, YU)	Present
37.	Dr. Imran Pasha M	Lecturer, Dept. of Public Health Dentistry, YDC (Alumni)	Present
38.	Dr. Umarani J.	Professor, YNC	Present
39.	Mrs. Veena Pais	Assoc. Professor, YPC	Present
40.	Dr. Jenita Fernandes	Professor & HoD, Dept. of Organon Medicine, YHMC&H	Present
41.	Dr. Thanusree	Asst. Professor, Dept. of Samhita Siddantha, YAMC	Present
42.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Present
43.	Mr. Sujith	Physical Director	Absent
44.	Mrs. Mamatha	Chief Librarian	Present
45.	Mr. Parameshwar R Hegde	JRF, Dept. of Dermatology & Yenepoya Research Centre	Absent
46.	Ms. Indulekha Menon K V	Student Rep, YMC	Absent
47.	Ms. Arya Raju	Student Rep, YDC	Absent
48.	Ms. Shalom Suresh	Student Rep, YNC	Present
49.	Ms. Fathimath Ramseena	Student Rep, YPC	Absent
50.	Ms. Ashiya Najfath	Student Rep, YPCRC	Absent

51.	Ms. Soniya P	Student Rep, YHMC&H	Absent
52.	Ms. Gayathri K K AnilKumar	Student Rep, YAMC	Absent
53.	Ms. Fathima Afrida	Student Rep, YIASCM	Absent
54.	Dr. Arun A. B	Professor, Dy. Director, QAC & Co-ordinator, IQAC	Present
55.	Mr.Kushalappa Gowda	Yoga, JRF	Present
56.	Dr.K R Chandrashekhar	YRC	Present
<u>Special Invitee</u>			
57.	Dr. Akhter Husain	Additional Principal, YDC	Present

1. To approve the minutes of the 17th IQAC meeting held on 16th April 2019.

The minutes of the 17th IQAC meeting held on 16th April 2019 were read and approved.

2. To consider the Action taken report of the 17th IQAC meeting held on 16th April 2019.

The Action taken report of the 17th IQAC meeting held on 16th April 2019 was noted as per the Annexure attached herewith.

3. To discuss on Public Notice from UGC reference F. No.1-12/2018(QIP-Quality Research) dated 31st July 2019:-

- a) Improving the quality of Research by Faculty and Creation of New Knowledge and Strategies for improving Research Centre
- b) Proposed UGC (Minimum Standards and Procedures for Award of M.Phil/Ph.D degrees) Regulations.

The letter from UGC was noted and resolved to take up the matter at the statutory bodies.

- 4. To take note of the revised NAAC Manual for Health Science Universities updated as on 25th July 2019 by NAAC:-**

The Changes made after 24/01/2019 to the NAAC manual for Health Science Universities were taken note of and resolved to circulate the revised NAAC manual to the constituent colleges for implementation.

Status of AQAR 2018-19: The formats have been sent to the constituent Colleges/Departments/Centres for compliance. On

receipt of the information the same will be compiled and placed in the next meeting for approval.

5. **Establishment of Centres:-**

a) **Proposal for Establishment of Publication and Research Integrity Division (PRIDE) :-**

Resolved to approve and forward the proposal of the Establishment of Publication and Research Integrity Division (PRIDE) to the Statutory Body for approval.(Refer Annexure No.1).

b) **Proposal for Establishment of Centre for Yoga:** The proposal for the establishment of Centre for Yoga was accepted with a suggestion to rename the title in order to make it more feasible and forward the same for approval to the Statutory Body.(Refer Annexure No.2)

6. **Proposal for Research Incubation & NIRF Consultancy:** The members discussed on the proposal and resolved to take up the same for implementation from the academic year 2019-2020 to all the Undergraduate students of the constituent colleges from 2nd year onwards. The implementation plan is enclosed. (Refer Annexure No.3).

7. **Status of the Yenepoya Centre for Innovation, Incubation and Entrepreneurship:**

The status report on the appointment of staff and the list of activities on start ups, projects that were taken up by the Centre for Innovation 2019 was taken note of along with the draft startup policy document. The details of the projects secured and awaited were furnished with the total value of each of the project. The members complimented for the attempts and progress made in securing the projects worth Rs. 4.5 crores.

It was proposed to forward the draft start-up policy to the Board of Management for approval (Refer Annexure No.4).

8. **Institution Innovation Cell (IIC):** The circular on reconstitution of the Institution Innovation Cell was taken note of along with the list of activities conducted by the IIC.(Refer Annexure No.5)


9. **Status of Alumni placements:** The members took note of the compiled data on the status of the Alumni employment and alumni progression to Higher studies for the last five years (2014-15 to 2018-19) and appreciated the efforts made in this regard. (Refer Annexure No.6)

10. **Status of the various policies as per the revised NAAC**

Manual: The draft policies relating to Reservation policy, Hostel policy, Library policy, Information Technology policy, Start up policy, Intellectual Property policy, Policy for Maintenance and Utilization of Physical, Academic and Support facilities were noted.

The members suggested that the pending policy on Sports and HR be prepared and placed for approval in the Statutory Bodies as per the organizational chart.

The meeting concluded with vote of thanks.


Dr. Arun Bhagwath
Dy. Director
Quality Assessment & Compliance

AGENDA NO.2

**Action taken report of the 17th IQAC
meeting**

Yenepoya (Deemed to be University)

Internal Quality Assurance Cell

Action taken report of the 17th IQAC meeting held on 16th April 2019 at 11.00am at the IQAC Board Room

1.	Minutes of the 17 th IQAC meeting held on 16 th April 2019.	Approved
2.	Action taken report of the 17 th IQAC meeting held on 16 th April 2019.	Noted
3.	Progress on the In-Pods software Outcome Based Education (OBE).	<p>An order has been placed with Inpods India Pvt.Ltd, Bangalore for implementing Cloud Based OBE and QBMS platform Inpods amounting to Rs.11,00,000/-</p> <p>Two sessions for sensitizing on the proposal were held on 17th of July and 21st of August 2019.</p>
4.	Progress on KRAMAH Software for Auditing and preparing template for NAAC scoring	Though the result of the pilot study by uploading the data for the year 2017-18 was to be made available by 15 th June 2019 the college coordinators had requested for time for collecting and uploading the data with related documents. Hence the last date was been extended till 30 th August 2019. The training on uploading of the data will be carried out from 16 th to 20 th September 2019
5.	<p>Establishment of Centres:- Centre for International Relations</p> <p>Centre for Professional Development</p>	Approved at the BOM held on 24 th of May 2019. A report of the progress is attached in Annexure No.1
6.	<p>Status of Ranking of our University with:-</p> <p style="padding-left: 40px;">a) National Institutional Ranking Framework (NIRF)</p> <p style="padding-left: 40px;">b) Atal Ranking of Institutions on Innovation(ARIIA)</p>	<p>Steps have been initiated in this regard and a proposal for the establishment of the Publication and Research Integrity Division @ENEPOYA (PRIDE) has been submitted which is placed in the Agenda for discussions. A preliminary meeting in this regard has been conducted and this matter will be placed at the next BOM meeting.</p> <p>We are participating and have registered for ARIIA -2020 ranking. The status on submission of data is furnished in Annexure No.1. Mr. Asim has been nominated as the Nodal Officer. He has attended the first orientation session in Bangalore on 5th August 2019. One of the staff from IQAC is working on the collection and compilation of data.</p>

Yenepoya (Deemed to be University)

Internal Quality Assurance Cell

7.	Proposal to conduct a workshop for the non teaching staff on “Administration Reforms and e-governance in Higher Education Institutions”.	Workshop has been conducted on 8 th of August 2019 and the report is attached in Annexure No.2
8.	Status of the identified gaps on NAAC key indicators and suggest methods for implementation.	A session for the Medical faculty members was held by the Pro Vice Chancellor (Monitoring Committee) on 13th July 2019. Committees have been constituted for some of the criterions and policies to be framed for implementation. The status of the policies is being taken up for discussions in Agenda No. 10.
9.	Implementation of the Feedback forms based on the revised NAAC Manual for Health Science Universities	Feedback forms have been circulated to the Principals of constituent colleges and forwarded to the departments for implementation through the IT department.
10.	To take note of UGC letter D.O.F.No.18-33(Kerala)/2018(L) dated 12 th March 2019 in respect of clause 6.0.11 of UGC (Minimum Qualification for Appointment of Teachers & Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulation,2010.	Noted for implementation
11.	Report on the various sessions regarding NAAC accreditation conducted to the staff of Homeopathy and Ayurveda Colleges	Taken note.
12.	Conduct of Academic and Administrative Audit (AAA) and short listing of the panel.	The names of the panel members have been shortlisted. Action yet to be initiated.

ANNEXURE NO. 1
of
Action taken report

**Agenda No. 5. Establishment of International
Relations, Centre for Professional
Development & Atal Ranking of Institutions on
Innovation Achievements (ARIIA)**

5. Establishment of Centres:

Centre for International Relations: The Centre for International Relations has been approved at the meeting of the Board of Management.

We have appointed a Consultant for International Collaborations to work on collaborations with International agencies, Governments or Educational Institutions for various courses and services run by the University. So far 7 delegations have visited Yenepoya and 7 MoUs have been entered into as detailed below:-

Sl.No.	Name of the organisation	Date of signing	Period	Nature of Collaboration
1	Rwanda High Commission, New Delhi	5 th August 2019	4 th August 2024	Educational, Health and skill Development.
2	Malawi High Commission, New Delhi	22 nd July 2019	21 st July 2024	
3	St. Albert's College of Medicine and Health Sciences, Ghana, Africa	17 th June 2019	2019-2024	
4	St. Albert's College of Medicine and Health Sciences, Ghana, Africa	17 th June 2019	2019-2024	
5	Penetecost University College, Ghana	17 th June 2019	2019-2024	
6	Ghana India Trade Advisory Chamber, Ghana	17 th June 2019	2019-2024	
7	GHANA Health Service, Accra, Ghana	18 th March 2019	2019-2024	

Centre for Personality and Professional Development Centre has been approved at the meeting of the Board of Management held on 24th of May 2019. At present the Centre is functioning with one Coordinator at the IQAC Office.

Three programs have been rolled out by the Centre for the Non teaching staff of the Medical College and University and students of Yenepoya Medical and Physiotherapy Colleges during the last three months.

Ascend Language Proficiency Course is a 6 months course. 54 Non teaching staff (SDA and FDAs) are being trained.

Modules covered for Non teaching staff are :-

1. Communication- Types, Process, Barriers and Ways to overcome communication barriers.
2. Basic English Grammar: Parts of Speech, Preposition- Types of Prepositions.
3. Tenses- Types and Exercises. Subject Verb Concord. Adjectives & Verbs- Types and forms.
4. Articles- Definite and indefinite articles, exercises on it.
5. Question Tags- Various exceptions in question tags. Active and Passive Voice.
6. Reading skills.

Yenepoya Medical College: One month foundation course has been completed for 150 MBBS students of 1st MBBS. The details of the modules are furnished below:-

Modules covered for 1st MBBS students of Yenepoya Medical College:-

1. Communication:
2. Types, Process, Barriers and Ways to overcome communication barriers.
3. Cross Cultural Communication.
4. Small Talk. Role plays
5. Tenses- exercise
6. Subject Verb Concord.
7. Prepositions, Reading Skills.
8. Written Communication.
9. Body language.
10. Self Confidence
11. Public Speaking Skills
12. Poetry: The Solitary Reaper and The Road Not Taken
13. Debate and Humorous Speech Contest
14. Importance of Scholastic life

Yenepoya Physiotherapy College: 59 students of 1st year BPT course are undergoing Basic Communication skills. The details of the modules are as below:-

Modules for the students of Yenepoya Physiotherapy College :-

1. Communication, Process of Communication. Types of Communication:
Interpersonal Communication, Intrapersonal Communication.
Barriers of Communication. How to Overcome Communication Skills.
2. Grammar: Parts of Speech, Articles, Subject Verb Concord.
Prepositions, Tenses.
3. Importance of Public Speaking and Body language.

The library at the Centre is equipped with 15 books.

Future proposed Programs.

Yenepoya Medical College.

1. After successfully completing the foundation course, English communication skills will continue for students for the next three months as usual mainly focusing on grammar, reading, writing and listening skills. To make students aware of the importance of English language in professional life. Training will also be given in following basic etiquette and leadership program.
2. Training program for Faculty (staff) on soft skills to be organized.
3. Plan to start a Toastmasters club in the campus.

Yenepoya University - Non teaching staff

- Ascend Language Proficiency course which has already begun will be continuing for the next three months.
- Successfully completed 1 module focusing on the need of Communication and basic grammar skills.
- Module on vocabulary building is going on and would continue with writing and basic conversation skills.
- Plan to organize a book review and movie review contest for all the non teaching staff undergoing training.

Yenepoya College of Physiotherapy

- Basic communication skills has been going on for the physiotherapy students and the same will continue.
- Main focus is on all aspects of the English language constituting grammar, communication, writing skills.

6. b) **Atal Ranking of Institutions on Innovation:-**

We have registered for ARIIA 2020. The data that is required for the Pre-Qualifier section has been submitted.

MHRD organised orientation sessions on ARIIA 2020 to explain the guidelines and application procedure for getting the educational institution listed for the 2020 edition of the Atal Ranking of Institutions on Innovation Achievements (ARIIA). The orientation session for Karnataka region was held at Amrita College of Engineering, Bangalore on 5th August 2019 and was attended by the ARIIA Nodal Officer of the University.

The participation for the rankings is divided into two steps:-

1. Submission of Pre - Qualifier Data (Deadline 25th Aug 2019)
2. Submission of Complete Data (Deadline 30th Sep 2019)

The data to be submitted is divided into two groups,

1. Parameter Wise Data (Non-Financial Details)
 - a. Program Conducted by Institute Related to IPR, Entrepreneurship / Start-ups & Innovation
 - b. Courses on Innovation, IPR and Entrepreneurship Development Offered During the Academic Period 2018-19
 - c. Innovation, Pre-Incubation & Incubation Centre/Facilities exists in campus
 - d. Technology Commercialization / Transfer
2. Parameter Wise Data (Financial Details)
 - a. Programs And Activities On IPR, Innovations, Start-Up And Entrepreneurship(Financial Details)
 - b. Innovation, Pre-Incubation and Incubation Facilities, Services and Supports(Financial Details)
 - c. Technology Commercialization / Transfer (Financial Details)

Annual Calendar of Activities has been drawn and activities are being conducted as per the time line.

ANNEXURE NO. 2
of
Action taken report

**Agenda No. 7. Proposal to conduct a workshop
for the non-teaching staff on “Administration
Reforms and e-governance in Higher
Education Institutions”**



YENEPOYA
(DEEMED TO BE UNIVERSITY)
Recognized under Sec. 3(A) of the UGC Act 1956
Accredited by NAAC with 'A' Grade
Organized by

Internal Quality Assurance Cell (IQAC), Yenepoya (Deemed to be University)

Internal Quality Assurance Cell (IQAC) had organised a lecture workshop titled “Administrative Reforms and Governance in Higher Education Institutions” for the non teaching staff of Yenepoya (Deemed to be University) on 8th of August 2019 from 9.30a.m. to 1.30p.m.



The workshop started with the invocation and lighting of the lamp. Mrs. Lily Chandran, Superintendent, IQAC welcomed the audience. The Guest of Honour, Prof. M Abdul Rahiman, Higher Educational Advisor, spoke on the importance and purpose of organising lecture workshops every year for the non teaching staff of the University.

Hon'ble Vice Chancellor, Dr. M.Vijayakumar laid stress on the importance of quality processes in the Governance aspects and total Quality Management of the Institution. He also highlighted about the importance of such workshops to be organised in the institution. Ms. Calida Royce D'Souza, Co-ordinator, Centre for Personal and Professional Development proposed the vote of thanks.



The first session was taken by Dr. M.S. Moodithaya titled “Governance and Financial Management in Higher Educational Institutions”. Dr. Moodithaya focussed on the three important aspects such as curriculum development, teaching learning methodology and research and extension activities at the University level. He gave several examples

based on his experience how each of these three parameters governs the Institutional excellence at International levels.

He also stressed on the processes to be put in place rather than individualised. He also highlighted the importance of creation of an Organogram, Vision, Mission and fixing up responsibility and powers at various organisational levels. The competency of each of the authority can be utilised in delegating and decentralisation of the processes in order to bring in effective changes based on the Vision, Mission, Strategic plan and Action plan needs to be drawn which should be specific, measurable, attainable and time bound.

He laid stress upon the mobilisation of finances for managing the Institution apart from student fee. He stated that the Institution should focus more on endowment funds, research funds, hostels and other resources.

Dr. A.M.Khan, Registrar, Mangalore University spoke about how e-governance can be implemented for the effective management of Higher Educational Institutions. Dr. Khan outlined available software's for admissions, conduct of examinations, asset management, file management, student management, faculty management, resource management, alumni management, management of collaborations, MoU, staff management and work management (Civil) and how all these processes can be integrated and the system can be made paperless.

He also stressed on online allocation of budget, expenditure, settling of bills within the stipulated time. He also informed about the different servers available and the challenges faced by the staff in implementing such e-governance methods. At the end he also spoke how to overcome challenges for e.g. using different training sessions.

Mr. Anil D'Souza, Sr. Manager (HR), Manipal Academy of Higher Education spoke about Management of diversity through inclusion, Enhancing creativity and innovation, Rewards and recognition, Managing dissent, Goal setting, Career Management, Assessment and Development Centres, Employee exit Management, achieving operational excellence and importance of brand building.

He also spoke about out of the box thinking, mentoring, coaching and guiding and managing different mind sets and leadership qualities. He gave specific examples how human resource of the Institution plays a pivotal role in achieving Institution's vision mission.

A total of 161 non teaching staff participated in the Lecture workshop. Feedback was obtained from the participants and analysis drawn.



Analysis of Feedback Form

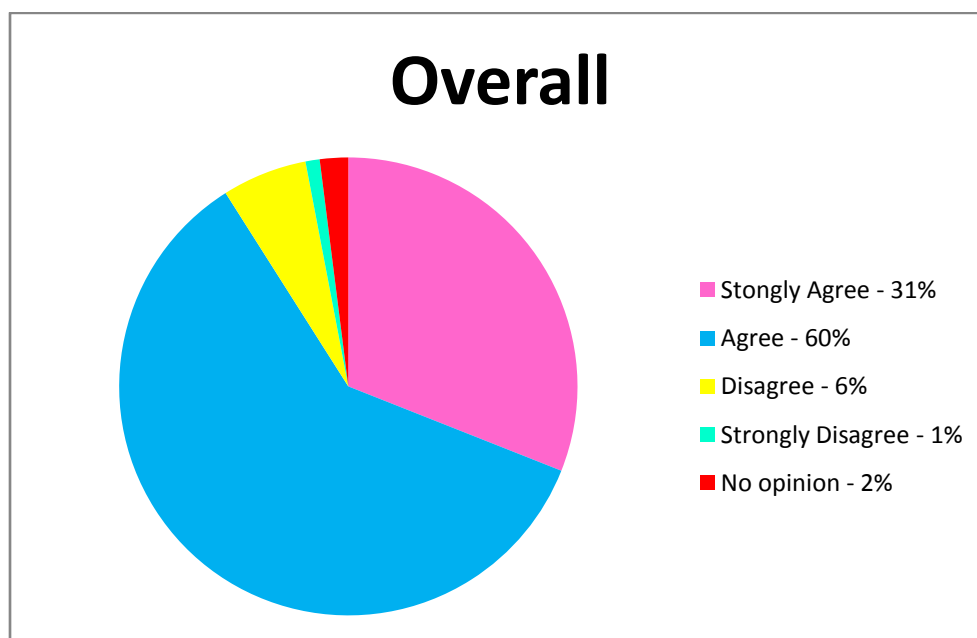
Lecture Workshop on “**Administrative Reforms and Governance in Higher Education Institutions**” on 8th August 2019

Total number of Participants – 161

Total number of feedback forms collected – 154

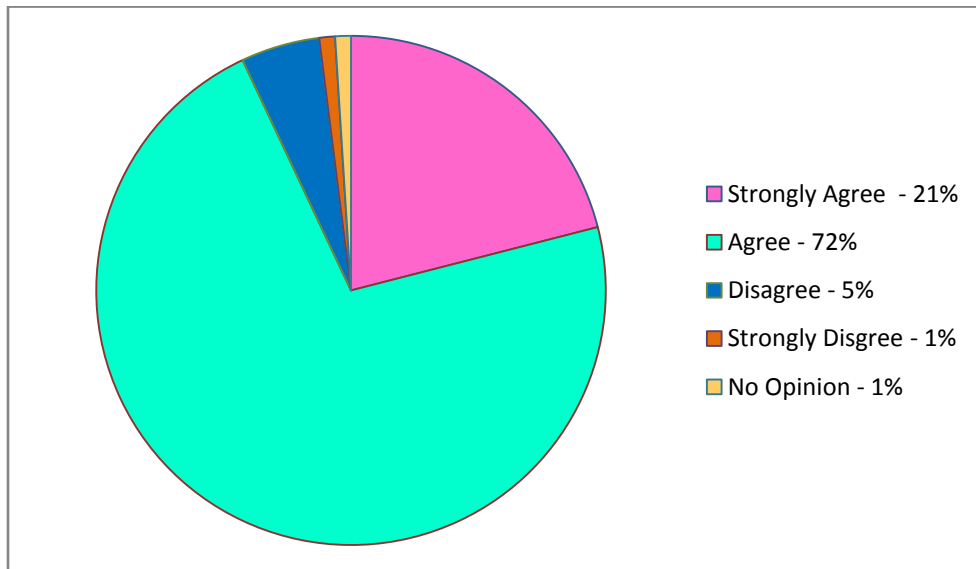
Sl. No	Criteria	Strongly Agree	Agree	Disagree	Strongly Disagree	No opinion
1	The workshop met my expectations	33	110	8	1	2
2	The content was helpful	53	89	10	1	1
3	The level of the workshop was appropriate	52	89	5	4	4
4	The speakers had a good understanding of the topics	76	69	8	1	0
5	The workshop was worth my time	36	94	18	3	3
6	The length of the workshop was appropriate	33	100	10	3	8

Overall Feedback:-

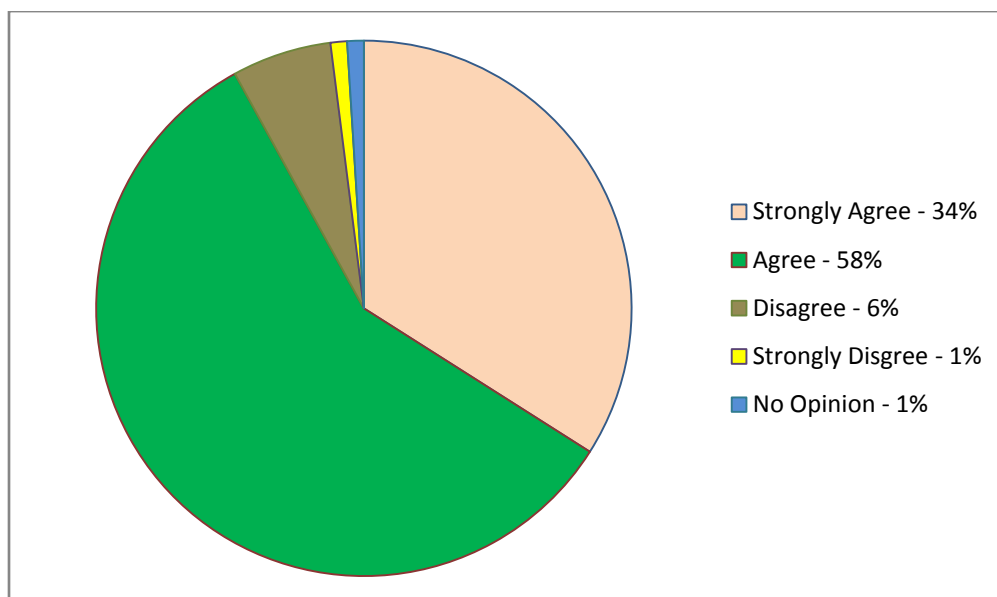


Criteria wise analysis:-

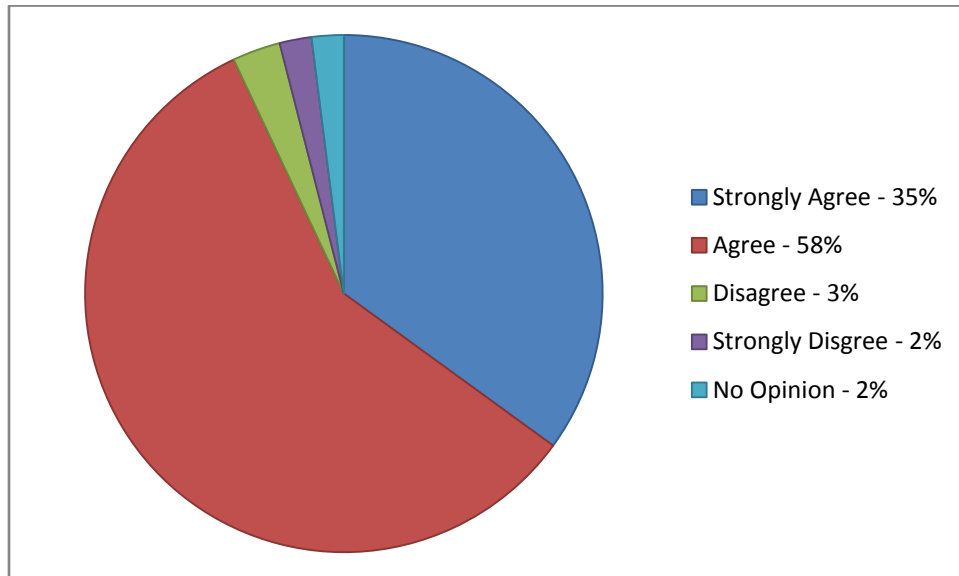
1. The workshop met my expectations.



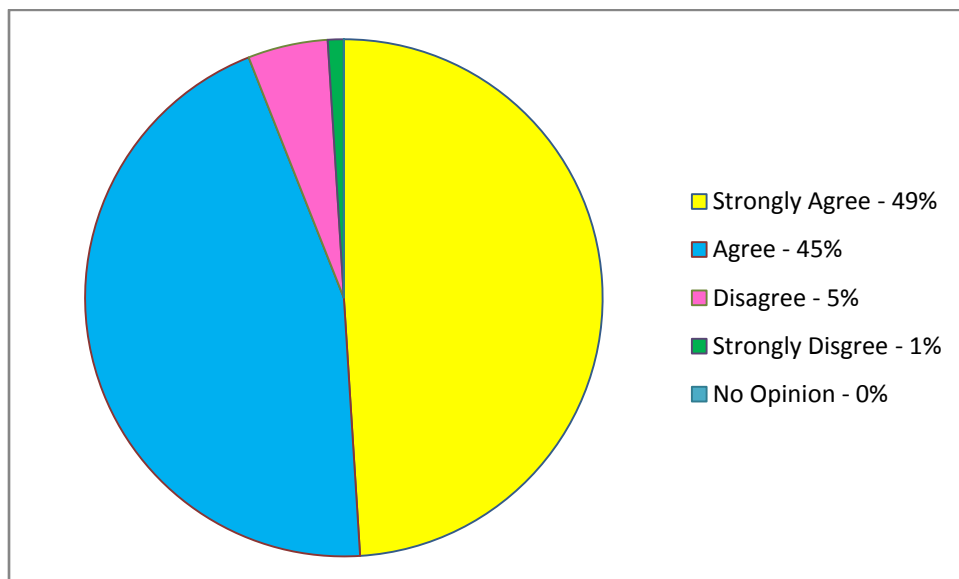
2. The content was helpful.



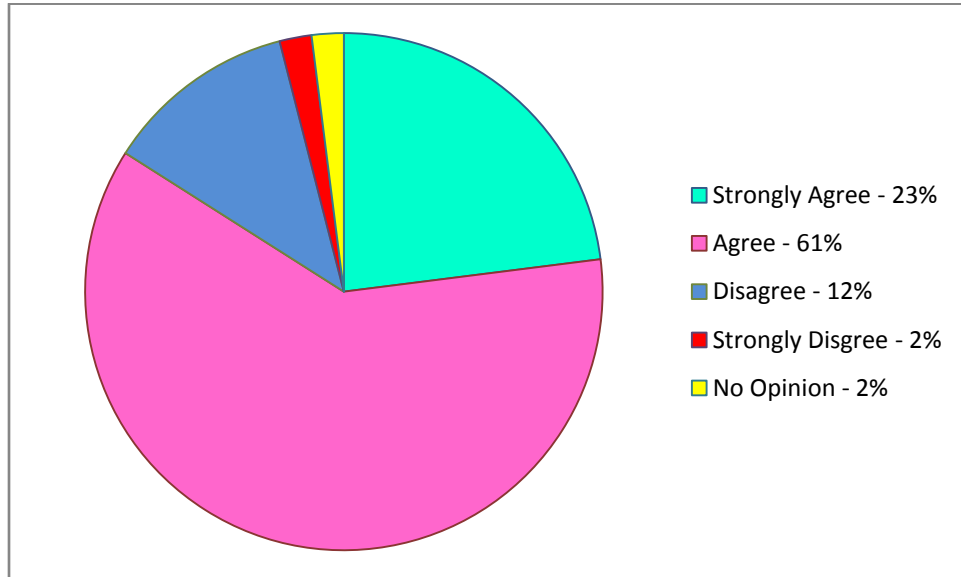
3. The level of the workshop was appropriate.



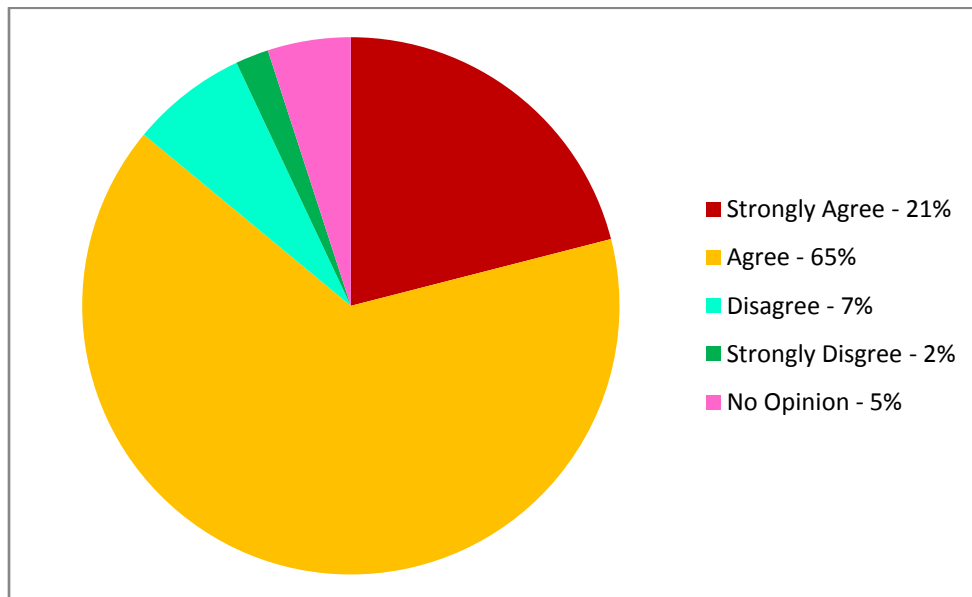
4. The speakers had a good understanding of the topics.



5. The workshop was worth of my time.



6. The length of the workshop was appropriate.



Overall Feedback:-

Sl. No.	Feedback
1.	Hands on Session / Sessions on Soft skills as a Workshop
2.	Can be completed in the less schedule
3.	Increase the time of Sessions and for discussion
4.	Not much Useful for hospital non teaching staff

**Annexures of the 18th IQAC
Meeting**

ANNEXURE NO.1

**PROPOSAL FOR ESTABLISHMENT OF
PUBLICATION & RESEARCH
DIVISION(PRIDE)**

Proposal for Establishment of the Publication and Research Integrity Division @ENEPOYA (PRIDE)

Preamble:

The University is ranked 95th in NIRF and is Accredited by NAAC with A Grade. As part of its vision the University wishes to expand its activities towards reaching a global rankings and ratings as well expand beyond its unitary campus by establishing the off campus and off shore campus in order to achieve the leadership position and excellence in higher education and health sector.

Any external agency be it a Govt. or Private, that are involved in rankings and ratings, extensively depend on the 3rd party data regarding the research outcome in terms of publications and patents. They retrieve the research outcome data exclusively through the standard databases such as SCOPUS, WoS, and PUBMED.

Enhancing the quality of the publications and output from the faculty and students, with a University affiliation is one of the important steps to be taken towards sustaining and moving forward in the ranking and ratings. With this background two sensitisation workshops for faculty were held on 30-31st July, 2019 by the internal resource persons. The feedback collected during the workshop was produced as a report to the University. Some of the important feedbacks received was to establish a research cell to manage publication quality, selection of journals, guidance on the journal indexing, managing journal list, conduct hands on workshops, training on reference software, and guidance during the publication stages, dedicated time for publication for clinicians etc.

With this background, it is understood that there is a perceived need to create such a dedicated support system to facilitate, manage and improve research outcomes from the faculty and students at our University. Hence, the following proposal is made for the establishment of PRIDE.

Vision and Mission

To be ranked among the top universities of world through meaningful research and knowledge management.

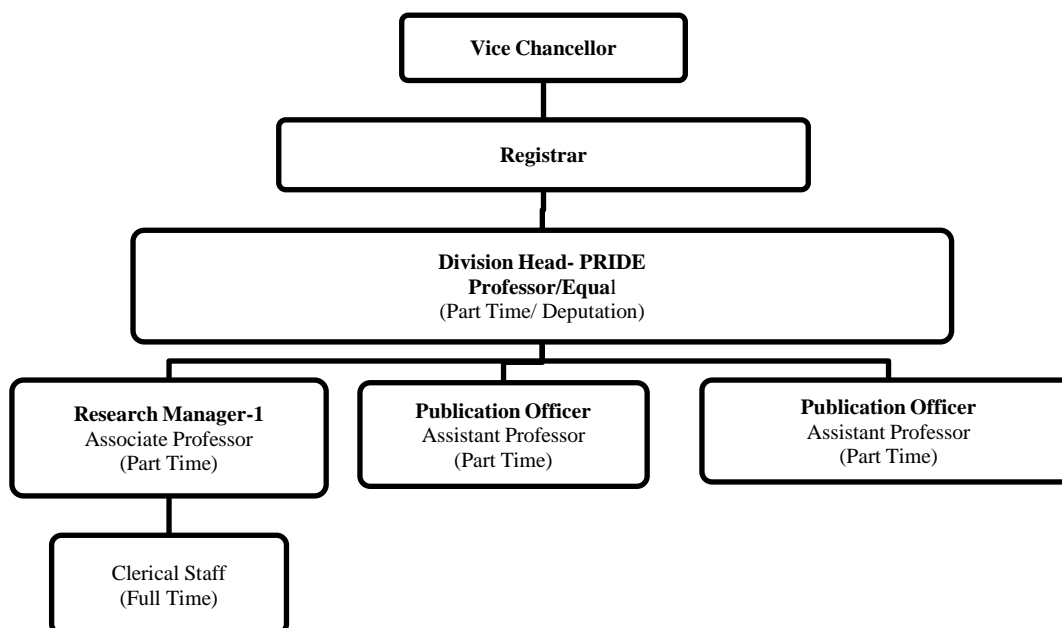
The mission

- To extend guidance and research training to the faculty and students for effective research compliance and outcome.
- To foster relationships with our academic partners to promote responsibility in the conduct of ethical research.
- To maintain the database of publications and interface with the regulatory agencies for the data submissions.
- To improve the quality of the research publications by regularly organising hands on training workshops, lecture series and providing assistance in submission process.

The objectives of division are as follows:

- To scrutinise of every draft of research articles emerging out of the University departments/centres and guide authors for suitable journals, titles, keywords, and probable citations.
- To develop policies, procedures and regulations related to the responsible conduct of research
- To identify and discourage research misconduct
- To recommend research misconduct findings and administrative actions to the Vice chancellor.
- To review and monitor research at intramural research programs, and external funding
- To provide technical assistance, and guidance to faculty and students for submission of research manuscripts to the reputed journals in the respective areas.
- To organise activities and programs for improving the research writing skills, responsible conduct of research, improve citations, maintain publication ethics, prevent research misconduct and avoiding journal predation.
- To administer programs for quality assurances, and providing updated list of journals to the departments/centres from time to time.

Organisational structure:



Infrastructure:

- Office space for 4 with cubical and a reception counter with telephone, computers, emails, webpage, internet/Wi-fi connectivity and pantry facility.
- Office space for the Head (PRIDE)
- Meeting/Board room-1

Finance layout:

- **Salary:**
 - HEAD (Additional Charge-1; Professor Cadre)
 - Research Manager (Additional Charge-1; Associate Professor Cadre)
 - Publication officer (Additional Charge-2; Assistant Professor Cadre)
 - Office staff (Full time-1; Science Post Graduate)
- **Travel** (National and International) @ 2/ year National and 1 (International)
- **Organising Workshops** (National and International) @ 5/year
- **External Consultants** @ 2 per year on mutually agreeable payment basis.
- **Contingency grant (boarding and hospitality)**

Outcome:

- Improves research article count (quality and quantity) in WoS, Scopus and Pubmed.
- Improves the citation count
- Improves Collaboration, and funding
- Improves ranking of the University, which is largely dependent on research outcome
- Improves global rankings and public perception
- Discourages research misconduct
- Improves data collection and help in planning of future research
- Provides one point contact for the research planning and outcome assessments.

ANNEXURE NO.2

**PROPOSAL FOR ESTABLISHMENT OF
YENEPOYA CENTRE FOR YOGA &
WELLNESS**

Introduction: Yoga is a perfect science, concept and practices of yoga originated in India several thousand years ago its founder were great saints and sages. The great yogis gave national inter parathion to their experiences of yoga and brought about a practical and scientifically sound method within every one today. The Philosophy of Yoga is practical and applicable in our day-to-day living. The practical and scientific practice of the yoga has gained recognition all over the world.

Aim: To promote deeper understanding of Yoga Philosophy and practices based on ancient Yoga traditions for holistic health and well-being of all and to carryout high-quality research in the field of Yoga and Wellness

Objectives of the Centre:

- To develop and promote and propagate the Philosophy, Science and Art of Yoga
- To provide and promote facilities of teaching, training, therapy and research to fulfill the Yoga knowledge
- To act as a Centre of Excellence in scientific evidence in research through Yoga intervention
- To build skilled Yoga expertise among faculty and students.

Vision: To be a Centre of Excellence in Yoga and Wellness in the Country.

Mission: To provide best of Yoga Education, Training, Therapy and Research facilities to the aspirants, researchers and practitioners of Yoga to meet the aspirations of modern age and alleviate pain.

Proposed programs through the Center:

- Yoga Education (Certificate, PG Diploma) Graduate and Post Graduate courses, Ph.D program)
- Yoga Therapy
- Yoga Research
- Yoga and wellness Camps
- Yoga and wellness events (Conferences, Seminars, Panel discussion, Awareness talk, Short term courses for public)
- Yoga and wellness for International aspirants

Proposed programs:

1. UGC has proposed mandatory yoga practices, therapy and programs as per calendar of events for next one year to be organized by the Institution. These programs will be conducted by the Centre.
2. Ayush has proposed to include Yoga syllabus in BPT and MPT (Details of courses to be included is in UGC website). This proposal will be taken up by the Centre.
3. Celebration of International Yoga day every year on 21st of June in the University.
4. As per Medical Council of India, CBME syllabus curriculum the foundation course on Yoga has been made mandatory. The same will be implemented through this Centre.
5. Any other Yoga related activities for the students of other Institutions which are not covered under the regulatory regime will be implemented through this Centre as a proactive initiative through this Centre.

Yoga Education (Various Courses): Professional Yoga education will be introduced to the academic programs of the Educational Institutions (Internal and External). Following are the proposed programs in this Centre.

- **Foundation Yoga Course:** This course is on Yoga practice for fitness and wellbeing. The duration of course is one month. Certificate will be awarded by the University.
- **Certificate Course in Yoga:** This course will be designed for those who want to become Yoga instructors or Trainers. This can be an additional qualification for fitness Masters and Teaching staffs, etc. Duration of course 100-150 hours. Certificate will be awarded by the University.
- **Bachelors of Science (B.Sc in yoga), Masters of Science(M.Sc in yoga) & Ph.D:** Bachelors and Masters Degree in Yoga and Wellness as per the regulatory Councils and UGC regulations will be offered for the students. The specializations are Yoga Therapy, Yogic counseling, stress management and life skill, Human resource Management.

- **Post Graduate Diploma in Yoga:** This will be an additional qualification for the graduates along with their medical, allied sciences, Ayurveda, Homeopathy, Physiotherapy, Nutrition course.
- **Post Graduate Diploma in Yoga Therapy:** This program is offered as an additional qualification for graduates (as per Ayush) along with any Medical and Allied sciences, like Ayurveda, Homeopathy, Physiotherapy, and Nutrition course/Degree may take up this program. The same will be offered as per UGC guidelines.

Yoga therapy: Yoga therapy is a part of alternative and rehabilitation service. Yoga is a complementary health approach recognized by the National Institutes of Health (NIH) USA. Objectives of the program are:-

- Yoga therapy is the process of empowering individuals to progress towards improved health and wellbeing through the application of teaching and practicing of Yoga
- To avoid and manage life style disorder
- To manage stress at work place and personal life.
- To develop programs for promoting, preventing and curing aspects related to quality of life.

Research Outlook:

- To carry out dissertation part of M.D, M.S, M.Sc (Medical, dental, Physiotherapy, Ayurveda, Homeopathy and Naturopathy etc)
- To carry out dissertation part of post graduation on basic and applied sciences
- To appoint Junior research fellows for carrying out research utilising Ayush graduates
- To carry out Research and collaborative activities with students of other Centres in the areas of Yoga
- To recruit students in the areas of yoga to undergo Ph.D Degree programs.

Yoga for International aspirants: Under this program the International visitors will be invited as a part of Health tourism, Celebrative study tour, International programs and Research programs.

Opportunities for certified students:-

- Yoga instructor
- Yoga teacher
- Yoga expert
- Yoga Consultant
- Yoga therapist
- Yoga Faculty :-
 - Lecturers
 - Assistant and Associate Professors
- Yoga Researcher

Yoga Faculty:

Yoga expert or Yoga Assistant/Associate Professor/Professor(one each)3 nos.
Guest faculty M.Sc or MD in Anatomy, Physiology or Basic Medical Sciences....3 nos.
Lab Technician 2 nos.

Budget/Financials: As per University norms.

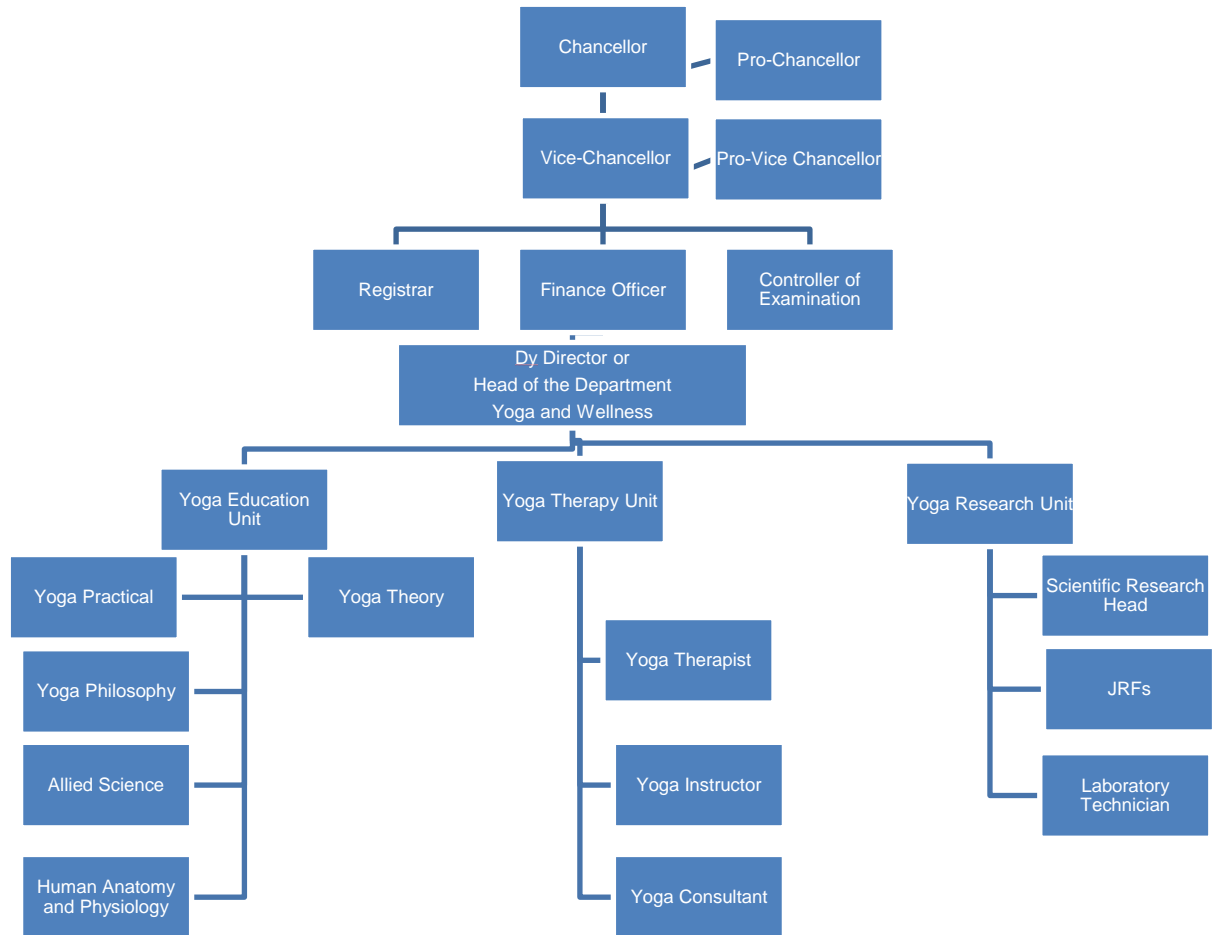
Infrastructure:

Class rooms – 2
Labs – 2
Therapy Centre – 1

Resource generation model:-

- Yoga therapy charges (Inpatients and out patients)
- Yoga fitness training programs for public
- Through fees from short term yoga course
- Foundation courses fee
- Fee from certificate courses
- Fee through UG and PG courses (B.Sc/M.Sc/PG Diploma courses)
- Consultancy fee by the Faculty
- Adhoc grants from Government and non Government agencies for Research
- CSR grants from Industries

Organization structure



Investments:

1. Existing infrastructure:- Ayush campus of Yenepoya has already the basic infrastructure to support some of these programs and the same can be utilized for yoga therapy also by assigning the designated area within the Ayush College.
2. Additional faculty may be recruited on part time basis. Certificate programs and PG diplomas may be started from the academic year 2020-21 utilizing the existing facilities.
3. Library Books : Rs.50,000.00 per year
4. Yoga Materials : Rs.50,000.00 per year
5. Miscellaneous : Rs.50,000.00 per year

ANNEXURE NO.3

**IMPLEMENTATION PLAN FOR RESEARCH
INCUBATION & NIRF**

Research Incubation Program @ Yenepoya

Geo George Philip
Head (Operations), Accendere
Geo.George@accendere.co.in
9043000808

19th September 2019

AGENDA

- Research Incubation Program
- Part 1: About CL Educate
- Part 2: Objectives of the Program.
- Part 3: Scope of the Program
- Part 4: Tentative Execution Plan
- Part 5: On campus Mentor
- Part 6: R – Tracker Tool
- Part 7: Requirements

About

- 265 locations
- 1.5 million students/year
- 18,200 hours/week on www.cleducate.com
- Footprint in 20,000 schools and Colleges

Youth Outreach

20 Million

Youth Census

Marketing Technology | CL Media
120+ Influencers | Outreach, Branding and Awareness building

Research & Business Incubation | Accendere
Research and Journal Publishing

MS | Educon
Events, Museum Activations, Training, Workshops, Digital

Content Publishing | CL Publishing
1200+ books | Engineering, Law, MBA, Govt. Exams

Big Data
Of over 5 Million youth

100,000+ hrs of students' eyeball time captured by Management Compass

About Us

Online & Social Media

360,000+ Monthly visitors on website
That's 1,174 hrs. of Eyeball time/Day

50,000+ Students Interact with CL through webinars

11,000+ YouTube Subscribers of CL Channel

400,000+ Facebook Followers

Offline | Campus Reach

20,000+ Footprint in Schools & Colleges

150,000+ Students spend 10 hrs. at CL centres every week

3,000,000+ Consumer Engagements with CL every month

Youth behaviour Insights
Affinity Areas, Content Preference, Device Preference, etc.

Part 2: Objectives of the Research Incubation Program

Students

- Career and Course Guiding
- Analytical and Research Skills
- Research oriented thinking
- Career oriented Motivations for a VUCA world

Faculty Mentors

- Facilitators in R&D work
- Support in all areas of R&D work
- Support in funding opportunities with industry

Institution

- Learning and Research on campus
- Better student Outcomes
- Brand for Institution
- Alumni Success
- Improved Research Output
- Ranking, etc.

Benefits for Students

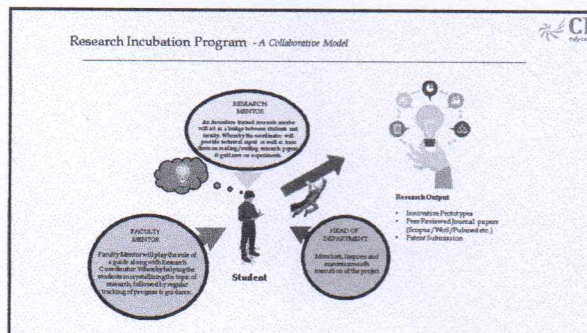
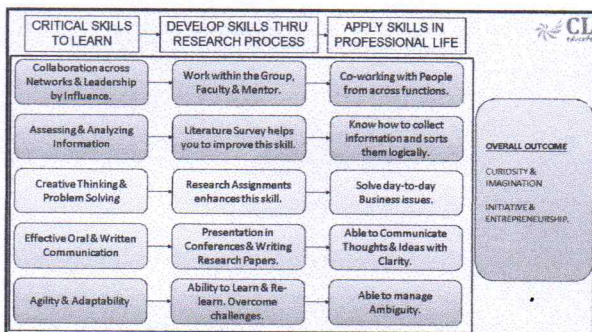
7 Critical Skills for Future

7 Critical Skills for the Jobs of the Future

Students in a parallel world (learning through VR, AR, etc.) will be required to have 7 critical skills for the jobs of the future. These are: 1. Critical thinking, 2. Creativity, 3. Collaboration, 4. Communication, 5. Complex problem solving, 6. Digital literacy, 7. Flexibility.

Compared to the skills of technological automation in the modern world, these are 7 critical skills for the jobs of the future.

It is essential that these skills are taught to students in a way that is relevant to the jobs of the future. Through this program, students will be able to develop these skills and be ready for the jobs of the future.



PART 3: Coverage

- Research Incubation Program – 2 Years Engagement
 - Number of Students: 300 UG students
 - Number of Faculty: 35 to 40 faculty members
 - Period of Engagement: 2 years
 - Outcome: Good quality Research Papers published in Scopus/WoS/Pubmed indexed journals.

S.No	School	# Students	UG	# Groups (3 Students per Group)	# Yenepeya Faculty
1	Medical	60	20	7	
2	Dental	60	20	7	
3	Physiotherapy	30	10	3	
4	Nursing	30	10	3	
5	Pharmacy	30	10	3	
6	Ayurveda	30	10	3	
7	Added	60	20	7	
GRAND TOTAL		300	100	34	

PART 3: Coverage

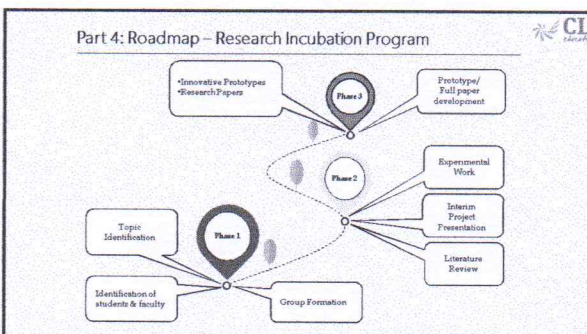
- In addition to the identified Faculty & UG Students,
 - CL Mentor will also be available to mentor the 150+ PG Students and Research Scholars of Yenepeya University in their work.
- The primary responsibility of their Research Work would be with the Student (PG & Research Scholar) and the respective Faculty / Guide.
 - The Research Mentor from AKMS will extend knowledge and support in their Research Output.

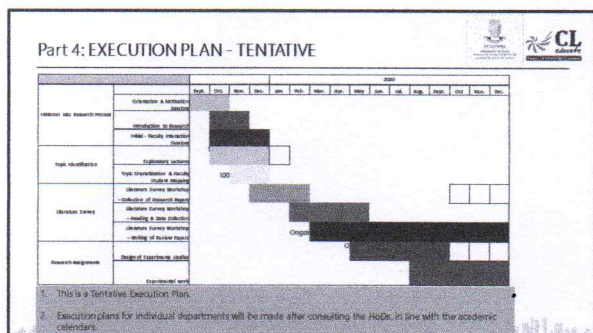
PART 3: Coverage

- NIRF Consultancy – 1 year Engagement

Scope for NIRF Consultancy:


- Benchmarking of Yenepeya with the Top 100 Universities on all parameters,
- Set Short-Term, Mid-Term & Long-Term Targets for each Parameter in consultation with the Management
- Discuss various strategies available and setup an Execution Plan
- Create a Data Capturing Methodology and start collecting data
- Conduct Quarterly Reviews to track the progress being made
- Conduct a sanity check on the data prior to submission to NIRF.



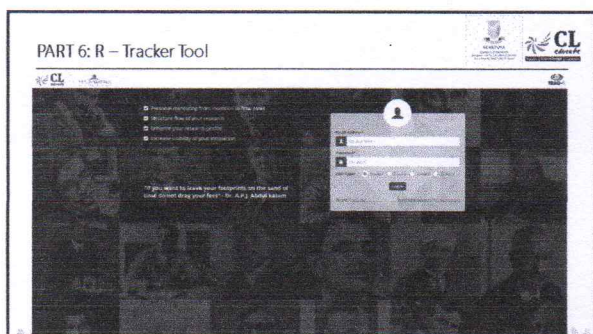


PART 5: On Campus Mentor

- The entire process will be coordinated by Dr. Nilanjan Das - Full-Time Research Mentor from AKMS.
- The Research Mentor will be dedicated to YENEPOYA and will be available in the campus as per the Academic Calendar, for executing the work.
- Other Research Mentors from AKMS will support Dr. Nilanjan Das as and when required.

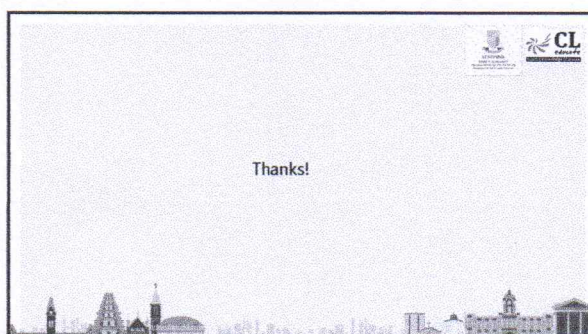


Dr. Nilanjan Das
 Prof. Dept. University of Burdwan, West Bengal
 Ph.D. Postgraduate, University of Burdwan
 Area of Interest: Physical Anthropology, Molecular Anthropology



- ### PART 7: REQUIREMENTS
- Academic Calendar of the various departments**
 - Should include details of Internal/Final exams, cultural/sports/scientific events, conferences, holidays, semester break, etc.
 - Required for proper planning and implementation.
 - Integration of Research Incubation program into Curriculum & Timetable.**
 - Dedicated time-slots (3 Hours per week) to be created in the time-table for the interaction of Faculty & Students
 - (For both UG & PG Students who are part of the Research Incubation Program) with Research Mentor.
 - Computer Lab with adequate number of Computers and Internet Access is made available for the above interactions.
 - Seating Arrangement for Research Mentor.**
 - A dedicated work-space and meeting-room for the Research Mentor.

- ### PART 7: REQUIREMENTS
- Research Coordinators from various colleges/departments.**
 - An overall coordinator for the program to be appointed for the smooth running of the program.
 - Coordinators for individual colleges/departments to be appointed.
 - Identification of Participating Faculty.**
 - Faculty who will participate in the program needs to be identified by the departments in conjunction with the Research Centre.



ANNEXURE NO.4

START UP POLICY



YENEPOYA

(Deemed to be University)

Recognized under Sec 3(A) of UGC Act, 1956
Accredited by NAAC with 'A' Grade

University Startup Policy

Version:May 2019

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ARTICLE 1- PREFACE

1.1. Context and University Mission

- 1.1.1. The core mission of the Yenepoya (Deemed to be University) (“University”) is creation of knowledge through scientific research which can reach the masses and impact the society.
- 1.1.2. The University recognises the impact entrepreneurship can have in terms of identifying and solving scientific and technical challenges and acknowledges the role of Startups in commercialising the Intellectual Property (IP) emanating from its Research activities.
- 1.1.3. The University will endeavour to promote entrepreneurship to be taken up by its Staff and Students and it prioritises commercialisation of its IP in a manner that encourages and fosters entrepreneurship by Staff Members and others.

1.2. Purpose of the Startup Policy

- 1.2.1. **Promotion of Entrepreneurship.** The intent of the Startup Policy is to foster entrepreneurial ecosystem which encourages co-creation by involving students, faculty and professionals from multiple disciplines. Also, it lays down guidelines for the involvement of the University’s Staff and Students.
- 1.2.2. **Entrepreneurship management.** The Startup Policy seeks to set the framework for the involvement of the University’s Staff and Students in Commercialising University’s Research into products, services and processes. It encourages Staff Members, Students and Visitors to become Entrepreneurs. It also establishes clear rules and procedures for the creation/participation of Staff and Student led Startups which may or may not be based on the University IP.
- 1.2.3. **Entrepreneurship guidance.** The University has established Technology Incubator in the University campus to provide the entrepreneurs with the necessary guidance, mentorship and infrastructure support in order to nurture their ideas and help translate them into successful Startups.
- 1.2.4. **Balance of interests.** The Startup Policy seeks to reiterate that the employee’s primary commitment of time and intellectual contributions should be to the education, research and other obligations of the University and they have a primary professional obligation to act in the best interests of the University. Hence, care must be taken to avoid any cases of Conflict of Interest (COI) and Conflict of Commitment (COC) by all the Staff Members, Students and the Visitors of the University.

ARTICLE 2 -DEFINITIONS

Without prejudice to any applicable laws, in this Policy the definitions set out below shall apply:

- 2.1 **Appointment.** A formal agreement for a Visitor at the University, which is a prerequisite to participate in or conduct Research, scholarship, creative work, or teaching at the University.
- 2.2 **Author.** Any person to whom this Policy is applicable, who individually or jointly with others makes a design, a mark or copyrightable work and who meets the criteria for authorship under the IP laws of India.
- 2.3 **Conflict of Commitment (COC).** Any situation in which an individual Staff Member's or Visitor's primary professional loyalty is not to the University because the time devoted to outside activities adversely affects their capacity to meet their responsibilities as set out in their employment contract of Appointment, respectively.
- 2.4 **Conflict of Interest (COI).** Any situation in which real or perceived interests of an individual Staff Member, Visitor or Student may run counter to the interests of the University or negatively affect their employment or duties.
- 2.5 **Gross Non-IP Revenue.** All revenue received by the University for Execution of Projects / Scientific or Clinical Work as part of the Research Contract before any cost recovery or deductions for the incurred Expenses, as defined in Article 7.
- 2.6 **University.** Yenepoya (Deemed to be University).
- 2.7 **University IP.** IP owned or co-owned by the University.
- 2.8 **Intellectual Property (IP).** All outputs of creative endeavour in any field at the University for which legal rights may be obtained or enforced pursuant to the law. IP may include:
 - a. literary works, including publications in respect of Research results, and associated materials, including drafts, data sets and laboratory notebooks;
 - b. teaching and learning materials;
 - c. other original literary, dramatic, musical or artistic works, sound recordings, films, broadcasts, and typographical arrangements, multimedia works, photographs, drawings, and other works created with the aid of University resources or facilities;
 - d. databases, tables or compilations, computer software, preparatory design material for a computer program, firmware, courseware, and related material;
 - e. patentable and non-patentable technical information;

- f. designs including layout designs (topographies) of integrated circuits;
- g. plant varieties and related information;
- h. trade secrets;
- i. know-how, information and data associated with the above; and
- j. any other University-commissioned works not included above.

- 2.9 **IP Management Cell (IPMC).**The administrative unit established in terms of Article 4.2, responsible for day-to-day management of all IP-related activities of the University.
- 2.10 **Policy.**This, Yenepoya (Deemed to be University) Startup Policy.
- 2.11 **Staff Member.**Any person who is under a contract of employment with the University including academic, research, technical, administrative and adjunct staff, whether full-time or part-time or on a temporary basis.
- 2.12 **Student.**Any student registered for an approved course at the University.
- 2.13 **Substantial Use.**Extensive use of the University's resources which include but are not limited to facilities, equipment, human resources or funds. Not included is routine use of libraries and/or office space or the IP has been written or developed in the personal (unpaid) time of the Inventor.
- 2.14 **University Incubator.**Yenepoya Foundation for Technology Incubation, also referred to as Yenepoya Technology Incubator (YTI) or Incubator or Technology Incubator.
- 2.15 **Visitor.**Any person who is neither a Staff Member nor a Student of the University who engages in work at the University, including visiting professors, adjunct and conjoint professors, teachers, researchers, scholars and volunteers; and who concludes an Appointment agreement with the University.

ARTICLE 3 – SCOPE OF THE POLICY

- 3.1. **Applicability.** This Policy applies to all Staff Members, Students and Visitors who are willing to or may have started a commercialisation entity (Company/Startup) which may or may not be based on the University IP. Rights and obligations under this Policy shall survive any termination of employment, enrolment or Appointment at the University.
- 3.2. **Binding effect of the Policy.** This Policy constitutes an understanding that is binding on the University, Staff Members, Students and Visitors, once adopted by the Board of Management (BOM) of the University.
- 3.3. **Type of Companies.** This University encourages and promotes the following companies.
- 3.3.1. Companies jointly owned by the Staff Members and Graduating Students/Alumni (along with possibly others)
 - 3.3.2. Companies owned by the Staff Members (one or many) along with possibly others.
 - 3.3.3. Companies owned by the Graduating Students, Alumni along with possibly others

In such cases, the Staff Members and Students will be known as founding members of the board of the company. The use of the term 'company' in throughout this document refers to the types of companies mentioned above unless specified otherwise.

ARTICLE 4 – GOVERNANCE AND OPERATION

- 4.1. **Responsibilities.** The ultimate decision making authority in the determination of the permission to the Staff and Student led Startup will be the Vice Chancellor of the University.
- 4.2. **Entrepreneurship Promotion Cell (EPC)**
- 4.2.1. **Purpose.** The University has established an Entrepreneurship Promotion Cell (EPC) to assist the University in promotion of entrepreneurship and organising relevant activities.
- 4.2.2. **Responsibilities.** The responsibilities of the EPC shall include, but are not limited to:
- a. Outreach/awareness;
 - b. Relationship management with potential entrepreneurs;
 - c. Coordinating with the IPMC for IP licensing;
 - d. Organising entrepreneurship promotion activities and events;

ARTICLE 5—INVOLVEMENT IN THE COMPANY

5.1. Role of the Staff Members

It is expected that the staff members would be owners of companies defined in Article 3 and be a Director on the Board. Also, the staff member may choose to play an operational role (Technical Advisor, CEO, CTO, MD, etc).

- 5.1.1. **Startup engagement.** The staff member can choose one of the following options:
- a. Take a sabbatical and work full-time in the business.
 - b. Dedicate up to 4 working days per month for the Startup related activities with due permission from the Registrar of the University.
- 5.1.2. **Conflict of Interest and Conflict of Commitment.** It should be noted that the staff should take all possible steps to ensure that his/her duties and responsibilities of the University take precedence over all other activities.

5.2. Role of the Students

During their enrolment the students will be allowed to be owners of the companies, as defined in Article 3, be a Director on the Board or be employed in a staff member led company. Also, they may be free to play an operational role (Technical Advisor, CEO, CTO, MD, etc).

- 5.2.1. **Startup engagement.** Students will be free to dedicate any time outside their regular academic hours and duties towards their companies. However, if deemed necessary, they may be allowed special leave towards startup activities subject to approval from the respective department heads. And under no circumstance they will be allowed to avail this leave during the time of their scheduled exams.
- 5.2.2. **Theses or dissertations.** The Student may be allowed base their Startup on their theses or dissertation with due approval from their supervisor. All the University regulations related to Theses or dissertation including the University IP policy will apply.

5.3. Incubation

- 5.3.1. **University IP.** If a Staff or a Student intends to base their Startup on the University owned IP for which they may or may not be the inventors, they will be required to incubate their company in the University Incubator. Licensing or allocation of the IP will be governed as per the University IP Policy.
- 5.3.2. **No IP / External IP.** In case the Staff or Student led Startup is based on IP not owned by the University or if no IP is involved, they may be free to incubate their company either in the University Incubator or outside the University. However, if the company is housed outside the University Incubator, the benefits outlined in Section 5.1.1 and Article 6 and 7 may not be applicable.

ARTICLE 6– USE OF UNIVERSITY RESOURCES AND IP RIGHTS

- 6.1. **Staff and Students.** The Staff Members and Students who are the promoters of the Startup housed in the University Incubator may be allowed to use University resources such as labs and other such facilities for their company purposes. Use of any such facilities and resources may not be charged during the incubation period, except for facilities and instruments which are not free for the internal users. To enable free access to the staff and student led companies, an equity may be retained by the University which will also ensure IP ownership by the company as detailed in the section 6.3. The use of space and resources of the University Incubator will be governed as per the norms of the University Incubator.
- 6.2. **Company Employees.** The University resources are generally not accessible to anyone who is not associated with the University, either as an employee or a student. When involving company employees who are not associated with the University, permission from the facility in charge or department head will be required.
- 6.3. **IP Rights and Ownership.** Any IP developed by the incubated company while using University resources shall be the property of the company. However, before filing such IP application the permission of IPMC is necessary. The company is expected to grant non-exclusive, royalty-free license to the University to the IP generated by the company while using University resources for non-commercial purposes.

ARTICLE 7– UNIVERSITY SUPPORT

- 7.1. **Incorporation.** The University may support the staff members and the students in the incorporation of the company in the form of incorporation fees and guidance. This may also include support extended to the company for annual maintenance of the company and any charges incurred towards its compliance.
- 7.2. **Funding.** The University may provide funding support to the companies in the form of grant in aid, seed grant and loan. Equity in the supported companies may be taken up as described in the Article 8.
- 7.3. **Mentorship and Guidance.** University will provide necessary mentorship and guidance through the Incubator free of cost.
- 7.4. **Special Leaves.** Staff Members are expected to ensure success of their Startups by dedicating efforts and time required. Keeping this in view University will allow Staff to involve in their companies in one of the following ways.
 - a. Take a sabbatical and work full-time in the company.
 - b. Dedicate up to 4 working days per month for the Startup related activities with due permission from the Registrar of the University.

7.5. **Equity.** The University, either directly or through a designated individual or organisation, may exercise its discretion in taking up equity in the company in the following cases.

7.4.1 Equity against freedom to use University resources including the IP.

7.4.2 Equity against incubation.

7.4.3 Equity against seed grant and/or grant in aid.

7.4.4 Equity against loan provided by the University.

For sections 7.4.1, 7.4.2 and 7.4.3 the maximum equity University may take up in the company should not exceed 10%. Equity against any loan provided by the University will be independent of this equity limit.

ARTICLE 8 -DISPUTE

8.1. **Violation.** Breach of the provisions of this Policy shall be dealt with under the normal procedures of the University, and in accordance with the relevant provisions of laws and regulations in force.

8.2. **Dispute Resolution.**

8.2.1. Any internal disputes or questions of interpretation arising under this Policy must in the first instance be referred to IPMC and EPC.

8.2.2. If the matter cannot be resolved by the IPMC and EPC within two months, then the dispute or question of interpretation must be referred to the Vice Chancellor for mediation.

8.2.3. The Vice Chancellor may at their sole discretion refer the matter to University's Executive Committee and/or an independent committee for arbitration as final arbiter of any disputed issues or for final determination.

[End of document]

ANNEXURE NO.5

**NOTIFICATION OF THE RECONSTITUTION
OF THE INSTITUTIONAL INNOVATION
COUNCIL**



YENEPOYA
(DEEMED TO BE UNIVERSITY)
Recognized under Sec 3(A) of the UGC Act 1956
Accredited by NAAC with 'A' Grade

Office of the Registrar
University Road
Deralakatte, Mangalore – 575 018
Ph: 0824 – 2204667/68/69/70/71
Fax: 0824 - 2203943

No. YU/REG/ACA/Com/2019

Date: 27.08.2019

NOTIFICATION

Sub: Reconstitution of Institutional Innovation Council

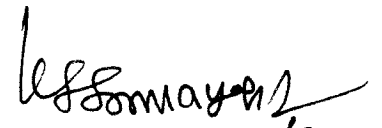
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The Institutional Innovation Council is hereby reconstituted with the following members and is hereby notified. The tenure of this committee shall be for 2 years from the date of the notification.

1	1.1	President	Dr. Akhter Husain, YDC
	1.2	Convenor	Mr. Asim Syed Sheeraz, Incubator Manager,
	1.3	Innovation activity coordinator(Faculty)	Dr. Rekha P.D. Dy. Director, YRC
	1.4	Start-up activity coordinator(Faculty)	Dr. Sandeep Shetty, Professor, Dept. of Orthodontics, YDC
	1.5	Internship coordinator(Faculty)	Dr. Arun Kumar S.T. Lecturer, YRC
	1.6	IPR activity coordinator(Faculty)	Dr. Venkatesh Jayachandran Assistant Professor, YRC
	1.7	Social Media Coordinator(Faculty)	Dr.K. Sudhakar Prasad Assistant Professor, YRC
	1.8	ARIIA Coordinator(Faculty)	Dr. Arun Bhagwath, Dy. Director (QAC)
	1.9	NIRF coordinator(Faculty)	Mr. Rajesh Karkera Dy. Director (IT)
	1.10	Members	Dr. Rohan M.R. Mascarenhas, YDC Dr. Riaz Abdulla, YDC Dr. Mohammed Gulzar Ahmed, Pharmacy College Dr. Mallikarjuna R, YDC Dr. Pracheth R, YMC Dr. Khaja Mohinudddeen K P, YPC Dr. Shankar Prasad Das, YRC Ms. Sanjana A, Pharmacy College Dr. Rouchelle Tellis, YMC Dr. Prabhakar Adake YMC Ms. Sonia Joseph, YRC

2	Expert Representation		
	2.1	IP Expert/Patent Expert	Lipika Sahoo, PhD Founder & CEO Lifeintellect Consultancy Pvt. Ltd.
	2.2	Start-up/Alumni entrepreneur	Dr. Priyanka, Alumni Entrepreneur
	2.3	Expert from nearby Industry/ Industry Association/Ecosystem Enablers	Dr. Raghav Shetty, Sahyadri RDL Technologies Pvt.Ltd, Adyar, Mangalore
	2.4	FI/Bank/Investor/Angel Investor/VC	Vijaya Bank (Now Bank of Baroda)
	2.5	Incubation Centre	Mr. Yenepoya Mohammed Farhaad Director Yenepoya Foundation for Technology Incubation YMCDL Campus, Deralakatte, Mangalore
3	Student Representation		
	3.1	Innovation coordinator – Up to 10 members	1. Mr. Utsav Sen, YRC 2. Ms. Sneha Rao, YRC 3. Ms. Indulekha Menon KV, MBBS 4. Mr.Mohammed Sahad, Nursing II year, YNC 5. Mr.Mohammed Naseef Nihal. B.Pharm, YPCRC 6. Ms.Adithia N Giri, 1 st BHMS, YHMCH 7. Mr.Farhan, BCA, YIASC&M 8. Ms.Ashna Nousheera Kamal, 1 st BAMS, YAMCH 9. Ms. Afreena Rasheeda, Perfusion Technology 10. Mr.Mohammed Sinan, III BDS, YDC
	3.2	Start-up coordinator - Up to 10 members	1. Ms. Sapna Kannan, YRC 2. Mr.Jagdish K, YRC 3. Mr.Tanyeem Ur Rahman, MBBS Student, YMC 4. Ms.Sona Melbin Joseph, Nursing II year, YNC 5. Ms.Shahida, Pharmacy College, YPCRC 6.Ms. Fiza Nasrin, 1 st BHMS, YHMCH 7. Mr.Anas Ahmed Shihan, II B.Com ACCA, YIASC&M 8. Ms.Jithina P, 1 st BAMS 9. Mr. Saeed Rahman K V, Medical Imaging Technology 10. Ms. Fathimath Jaleela, IV BDS Part I, YDC
	3.3	Internship coordinator - Up to 10 members	1. Mr. Parameshwar R Hegde, YRC 2. Ms.Shilpa Johnson, YRC 3. Mr.Adarsh Aithal, MBBS Student, YMC 4.Mr.Chandan Kumar, Nursing III year, YNC 5. Ms. Shaba Muneeha, Pharmacy College, YPC&RC 6. Ms.Rosemarry C.S, 1 st BHMS, YHMCH 7. Ms. M.S.Deepthi, Forensic Science, YIASC&M 8.Ms.Saigayathri L S, 1 st BAMS, YHMCH 9.Ms.Kajal, Medical Laboratory Technology 10. Ms.Lubna Layeequa, III BDS, YDC

	3.4	IPR coordinator- Up to 10 members	<ol style="list-style-type: none"> 1. Mr.Jagdish K, YRC 2. Ms.Gayatri K, YRC 3. Ms.Shazia Shamnad, MBBS Student, YMC 4. Ms.Kirtee Balachandra Salian, Nursing III Year, YNC 5. Ms.Hemalatha C H ,B.Pharm, YPC&RC 6. Mr.Vishnu, 1st BHMS 7. Ms.Amrutha Santhosh, BBA (Aviation & Logistics) 8. Ms.Aneesa Noor E.M. 1st BAMS, YAMCH 9. Ms.Shameela ,Optometry 10. Mr.Abdu Samad K.H, IV BDS, Part – 1, YDC
	3.5	Social Media coordinator- Up to 10 members	<ol style="list-style-type: none"> 1.Mr. Saketh Kapoor, YRC 2.Ms.Shweta Hallur, YRC 3. Ms.Mufida Munawar, MBBS Student, YMC 4.Ms.Saidama Sharif Mujavar, IV year Nursing, YNC 5.Ms. Ayishath Muzhahira, Pharmacy College, YPC&RC 6.Mr.Ashik A.P, 1st BHMS , YHMCH 7. Mr.Mazen Mansoor, BBA (Aviation Travel & Tourism) 8.Ms.Farhana K.A , 1st BAMS, YAMCH 9. Mr.Mohammed Zahid, Anaesthesia & OT Tech. 10. Ms.Kubra , IV BDS Part I, YDC
	3.6	General Members-No Limit	<ol style="list-style-type: none"> 1.Ms.Sadiya Bi Shaikh, YRC 2.Ms.Sayali Chandrashekar, YRC 3.Mr.Abdul Rahman Usama, MBBS Student, YMC 4.Ms.Shalom Suresh, IV year Nursing, YNC 5.Mr.Mohammed Safwan, Pharmacy College , YPC & RC 6.Mr.Yedu Tilak, 1st BHMS, YHMCH 7.Ms. Alam Bismi, B.Sc. (HS), YIASC&M 8.Mr.Mohammad Afnan, 1st BAMS, YAMCH 9.Ms.Chaitra K A, Respiratory Care Technology 10. Dr.Joshna Madhukar, III MDS , YDC


REGISTRAR 28/8

To:
All the members concerned

Copy to : Statutory Officers
PA to Vice Chancellor/PA to Registrar

ANNEXURE NO.6

STATUS OF ALUMNI PLACEMENTS

Annexure No.6



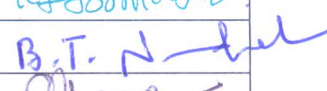
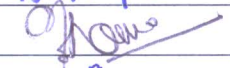









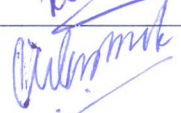


Status of Alumni placements: Compiled data on the Alumni placements of the four constituent Colleges of Yenepoya Medical College, Yenepoya Dental College, Yenepoya Physiotherapy College and Yenepoya Nursing College is tabled below for the last five years.

Year	Number of Alumni Placed				Alumni Self Employed	Alumni Progressed to Higher Studies
	YMC	YDC	YPC	YNC		
2018-19	25	32	30	46	27	95
2017-18	16	20	16	30	23	82
2016-17	21	35	25	32	38	94
2015-16	24	31	22	39	31	67
2014-15	57	9	12	20	25	74

ATTENDANCE

18th IQAC Meeting held on 11th September 2019 at 11.00 AM in the IQAC Board Room

(Second Floor), Yenepoya Medical College

	Name	Designation	Signature
1.	Dr. M. Vijayakumar	Vice Chancellor	
2.	Prof. (Dr). C.V.Raghuveer	Pro Vice-Chancellor	Leave of absence
3.	Dr. Gangadhara Somayaji	Registrar	
4.	Dr. Nandish B T	Controller of Examinations	
5.	Mr. Mahammad Bava	Finance Officer	
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	
8.	Dr. Rouchelle Charmaine Tellis	Asst.Registrar	
9.	Dr. Haziel Diana Jenifer	Asst.Registrar	
10.	Dr. M.S. Moosabba	Principal, Yenepoya Medical College	
11.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	
12.	Dr. Leena K C	Principal, Yenepoya Nursing College	
13.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	
14.	Dr.Mohammed Gulzer A	Principal, Yenepoya Pharmacy College & Research Centre	
15.	Dr Parvathavardini G	Principal, Yenepoya Arts, Science, Commerce & Management College	
16.	Dr. Vivekanand V Vernekar	Principal, Yenepoya Homeopathy College & Hospital	
17.	Dr. S G Prasanna Aithal	Principal, Yenepoya Ayurveda College	
18.	Dr. S.Padmanabha	Medical Supdt, YMCH	
19.	Mr. Kurshid Y	Director, Store & Purchase, YU	
20.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	
21.	Dr. Sham S. Bhat	Vice Principal, Yenepoya Dental College	
22.	Dr. K. K. Achary	Professor, Biostatics, YRC	
23.	Dr. Rekha P. D	Dy. Director, YRC	

24.	Dr. Prabha Adhikari M.R.	HoD, Dept. of General Medicine, YMC	
25.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	
26.	Dr. Vina Vaswani	HoD & Professor, Dept. of Forensic Medicine, YMC	Leave of Absence
27.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	
28.	Dr. Vijayalakshmi S	HoD & Professor, Dept. of E.N.T, YMC	Vijayalakshmi S
29.	Dr. Ashwini Dutt	Professor & HoD, Dept. of Physiology, YMC	
30.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	
31.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN, MEU	Rashmi
32.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	
33.	Dr. Ashwini Shetty	Asst. Professor, Dept. of Anatomy, YMC	Ashwini
34.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	
35.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	
36.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC (Asst. Controller of Examinations, YU)	
37.	Dr. Imran Pasha M	Lecturer, Dept. of Public Health Dentistry, YDC	
38.	Dr. Umarani J.	Professor, YNC	
39.	Mrs. Veena Pais	Assoc. Professor, YPC	
40.	Dr. Jenita Fernandes	Professor & HoD, Dept. of Organon Medicine, YHMC&H	Jenita Fernandes 11/9/17
41.	Dr. Thanusree	Asst. Professor, Dept. of Samhita Siddantha, YAMC	
42.	Mr. Rajesh Karkera	Dy. Director, Information Technology	
43.	Mr. Sujith	Physical Director	
44.	Mrs. Mamatha	Chief Librarian	
45.	Mr. Parameshwar R Hegde	JRF, Dept. of Dermatology & Yenepoya Research Centre	
46.	Ms. Indulekha Menon K V	Student Rep, YMC	
47.	Ms. Arya Raju	Student Rep, YDC	
48.	Ms. Shalom Suresh	Student Rep, YNC	shalom
49.	Ms. Fathimath Ramseena	Student Rep, YPC	
50.	Ms. Ashiya Najfath	Student Rep, YPCRC	

51.	Ms. Soniya P	Student Rep, YHMC&H	
52.	Ms. Gayathri K K AnilKumar	Student Rep, YAMC	
53.	Ms. Fathima Afrida	Student Rep, YIASCM	
54.	Dr. Arun A. B	Professor, Dy. Director, QAC & Co-ordinator, IQAC	<i>Ali</i>
<u>Special Invitee</u>			
55.	Dr. Akhter Husain	Additional Principal, YDC	<i>Akhter</i>

56 Kushalappa. Gowda Yoga, JRF

57 Dr. K.R. Chandrashekar YRC

Cheng