

Controller of Examinations

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YU/COE/EXAM/Notification/2/March/2022

Date: 16.02.2022

NOTIFICATION

Sub: Conduct of Examinations for I and III Semester Master of Library and Information Science –
March 2022 Session - Reg.

Ref : YU/COE/EXAM/Notification/1/March/2022, dated 14.02.2022.

In continuation of this office notification cited above, the schedule regarding the submission of application and fee details are notified as follows.

Schedule for compliance by the Institution :

Date of issue of Application forms of Examination to the colleges	24.02.2022
Last date for payment of Examination fee & to fill in the Application form	05.03.2022
Last date for payment of Examination fee & to fill in the Application form with fine of Rs. 200/-	09.03.2022
Last date for payment of Examination fee & to fill in the Application form with fine of Rs. 500/-	14.03.2022
Last date for submission of filled application forms by the colleges to the University	16.03.2022
Last date for submission of Attendance & Internal Assessment to the University	10.03.2022
Date of Commencement of the Examinations	23.03.2022

Fee details - Colleges have to collect the following fees from the candidates

1	Fee for Examination Application Form	Rs. 200/-
2	Fee for Marks Card	Rs. 300/-
3	Examination Fee :	Rs. 1000/-per subject/ per paper Elective Subjects : Rs. 800/- per paper

Instructions to the Principal/Dean:

- 1. Attendance:** Furnish attendance of all the candidates by calculating the Attendance up to the last working day of Course/ Term – on or before due date. There is no provision for condonation of Attendance.
- 2. Internal Assessment Marks :** I. A. should be submitted on or before the due date.
- 3. Please notify this examination notification along with the Instructions to the candidate prominently on the Notice Boards of the Institution for the benefit of the students.**

Instructions to the Candidates

- 4. Candidates should affix the latest stamp size photo (2 No) on the application form.**
- 5. The candidate should verify the final I.A marks/ Attendance and report any discrepancies found to the office.**
- 6. Signing in the IA marks/Attendance list is mandatory before obtaining the Hall ticket and no claim will be entertained thereafter for any change in the IA marks / Attendance.**
- 7. The Application received after the due date will not be considered.**
- 8. In case if the Hall Ticket is lost a duplicate Hall Ticket can be obtained from the Office of the Controller of Examinations by submitting a latest stamp size photo and by paying Rs.200/- and a request letter from the candidate through the Dean, failing to which the candidate will not be permitted to appear for the examinations.**
- 9. The filled in examination application forms along with the statement showing the details of Names of the Candidates, Register No's , Subject appearing and Fees Paid should be sent to the Controller of Examinations on or before due date.**

B. T. N. [Signature]

Controller of Examinations

To,

The Convenor
Department of Library and Information Science
Yenepoya (Deemed to be University)
Mangalore - 575018