



YENEPOYA

(DEEMED TO BE UNIVERSITY)
Recognized under Sec 3(A) of the UGC Act 1956

**THE REGULATIONS ON
CHOICE BASED CREDIT SYSTEM (CBCS)
FOR PG PROGRAMMES – 2018**

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3/3/2021
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Short Title and Commencement:

These Regulations shall be called as **THE REGULATIONS ON CHOICE BASED CREDIT SYSTEM (CBCS) FOR PG COURSES – 2018 OF YENEPOYA (Deemed to be UNIVERSITY)**

These Regulations shall come into force from the academic year 2018-2019 with respect to the following Postgraduate programmes:

Master of Social Work (MSW), Master of Hospital Administration (MHA), Master of Public Health (MPH), MSc (Bioscience), Master of Physiotherapy (MPT).

Yenepoya (Deemed to be University) is supporting the Choice Based Credit System (CBCS) model by offering the generic electives and ability enhancement courses.

1. Preamble

The University Grants Commission, New Delhi, has directed all Universities in the country to implement the CBCS semester scheme in both under graduate and post graduate programmes to enhance academic standards and quality in higher education through innovation and improvements in curriculum, teaching-learning process and examination and evaluation systems. Choice Based Credit System is a flexible system of learning. It enables the students choose electives from a wide range of elective courses offered by the other University Departments, adopt an inter-disciplinary and intra-disciplinary approach in learning, make best use of the available expertise of the faculty across the departments or disciplines and has an inbuilt evaluation system to assess the analytical and creativity skills of students in addition to the conventional domain knowledge assessment pattern.

2. CBCS – Definition and benefits:

Choice Based Credit System is a flexible system of learning. The distinguishing features of CBCS are the following:

- It permits students to learn at their own pace.
- Choose electives from a wide range of elective courses offered by the other University Departments.
- Undergo additional courses and acquire more than the required number of credits.
- Adopt an inter-disciplinary and intra-disciplinary approach in learning.
- Make best use of the available expertise of the faculty across the departments or disciplines
- Has an inbuilt evaluation system to assess the analytical and creativity skills of students in addition to the conventional domain knowledge assessment pattern.

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3. Definitions of Key Words:

- i. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
- ii. **Choice Based Credit System:** The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).
- iii. **Course:** Usually referred to, as 'papers' is a component of a programme. The courses shall define learning objectives and learning outcomes. A course shall comprise lectures/ tutorials/ laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.
- iv. **Credits:** Credit defines the quantum of contents/syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, normally in each of the courses, credits will be assigned on the basis of the number of lectures/tutorial laboratory work and other forms of learning required, to complete the course contents in a 16-20 week schedule: One credit=1 hour of lecture per week/ two hours of Laboratory or practical/three hours of clinical rotation, field work practice /posting. All courses need not carry the same credits.
- v. **Programme:** An educational programme leading to award of a Degree, diploma or certificate.
- vi. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
- vii. **Credit Point:** It is the product of grade point and number of credits for a course.
- viii. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- ix. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters: A+, A, B+, B, C, P, F.
- x. **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- xi. **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester.

3. Semester System and Choice Based Credit System:

The semester system accelerates the teaching-learning process. The credit based semester

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system provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching. The choice based credit system provides a cafeteria 'type approach in which the students can take courses of their choice, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning.

4. Semesters:

An academic year shall consist of two semesters;

Odd Semester 1 st & 3 rd	July/August to December/January
Even semester 2 nd & 4 th	January/February to June/July

5. Types of Courses:

- i. **Core course:** A course that should compulsorily be studied by a candidate as a requirement is termed as a core course this can be hard core or soft core.
- ii. **Open Elective:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline or subject or domain or nurtures the candidates proficiency skill.
 - The open elective courses shall be offered in the second and third semesters only.
 - The list of open elective courses offered shall be displayed in the website.
 - A student shall not take the courses offered by the department in which she/he is enrolled.
 - Registration for the open elective courses shall be at least one week prior to the commencement of the course with the CBCS coordinator.
- iii. **Assigning Credit Hours per Course:** While there is flexibility for the departments in allocation of credits to various courses offered, the general formula shall be:
 - All core course shall be restricted to a maximum of 4 credits
 - All open electives shall be restricted to a maximum of 3 credits
 - Projects shall be restricted to a maximum of 25 credits

The credits assigned to the course is indicated as L:T:P format. For example, for a 4 credit course format could be: 4:0:0 or 1:2:1 or 3:1:0 or 0:0:4 etc

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6. Assigning Total Credits for a Programme:

The UGC, in its notification No.F.1-1/2015 (Sec.) dated 10/4/15 has provided a set of “Model curricula and syllabi for CBCS programmes. In conformation with this notification, at YENEPOYA (Deemed to be University), for PG programs with a study period of 4 semesters, the total credits assigned are minimum 90 credits to a maximum of 110 credits.

7. CBCS Programmes Coding System:

The coding system shall have the following pattern:

First letter describes the Faculty name, followed by level of programme (UG-U; PG-P), two letters represent the programme name and numbers for the courses. Details are given in the table below:

CBCS-Program List and codes :

FACULTY AND PROGRAM CODE						
Sl. No.	Faculty Code	Program level	Degree Name	Program Name	Programme Code	Course Code
Faculty of Allied Health Sciences [A]						
1	Allied Health Science – A Medicine -M	PG - P	MPT	Physiotherapy	APPT	Course code shall have prefix of respective programme code followed by numbers 1 st SEM: 101 - 2 nd SEM: 201- 3 rd SEM: 301- 4 th SEM: 401-
2			MSW	Social Works	APSW	
3			MSc	Bioscience	APBS	
4			MHA	Hospital Administration	MPHA	
5			MPH	Public Health	MPPH	

8. Attendance:

A candidate who has less than 80% attendance, shall not be permitted to appear for the Semester end- examination in the course in which the short fall exists.

The HOD/course coordinator through the Dean of Faculties shall announce the names of the students who will not be eligible to take the Semester End-Examinations (SEE) in the various

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courses and send a copy of the same to the Controller of Examination's (COE) Office. Registrations of such students for those courses shall be treated as cancelled.

9. Scheme of examination and Assessment of a Course:

Evaluation of a course shall be done on a continuous basis followed by one semester end university examination (SEE) for each course.

The components of CIA may include Sessional tests, Seminar /Journal Club, Review/Assignment/Social involvement and other activities relevant to the course.

- i. The CIA shall be 40% and SEE shall be 60%.
- ii. There shall be no minimum marks for CIA, but the minimum marks for SEE shall be 40% and in aggregate it shall be 50% for pass per course.
- iii. There shall be examinations at the end of each semester ordinarily during December/January for odd semesters and during June/July for even semesters
- iv. The SEE duration shall be three hours.
- v. The question paper pattern shall be decided by the Board of Studies (BoS) respective Departments.
- vi. There shall be a supplementary examination for failed candidates at a specified time of the academic year.

9.1 Valuation of answer scripts:

- i. Each theory examination shall be evaluated by one internal and one external examiner. There shall be a third evaluation if the difference is more than 15%.
- ii. Practical examination shall be jointly conducted and evaluated by one internal examiner and one external examiner.

9.2. Evaluation of Dissertation

- i. Dissertation shall be evaluated by two examiners, one external and one internal from the panel of examiners prepared by the Board of Studies respective Departments and approved by the University.
- ii. The criteria for the evaluation of the dissertation shall be prescribed by the Board of Studies respective Departments.


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10. Letter Grades and Grade Points:

The results of successful candidates at the end of each semester shall be declared in terms of Grade Point Average (GPA) and letter grades as given below shall be followed:

Letter Grade	Grade Point	Range of marks
A+(Outstanding)	10	95-100
A (Excellent)	9	85-94
B+ (Very Good)	8	75-84
B (Good)	7	65-74
C (Average)	6	55-64
P (pass)	5	50-54
F (Fail)	<5	Less than 50

11. Letter grade for Cumulative Grade point average (CGPA):

The results at the end of the fourth semester shall be classified on the basis of the Cumulative Grade Point Average (CGPA) obtained in all the four semesters and the corresponding overall letter grade. The letter grade as described below shall be adopted.

CGPA Range	Letter Grade
9.0-10.0	A+(Outstanding)
8.0 – 8.99	A (Excellent)
7.0 - 7.99	B+ (Very Good)
6.0 - 6.99	B (Good)
5.5 - 5.99	C (Average)
5.0 – 5.49	P (pass)
<5.0	F (Fail)

12. Carry over:

- i. Carry over shall be allowed for candidate who failed in not more than two courses in a semester.
- ii. A candidate who passes the semester examinations in parts is eligible for only CGPA and letter Grade but not for ranking.
- iii. The results of the candidates who have passed the fourth semester examination but not passed the lower semester examinations shall be declared as NCL (Not Completed Lower semester examinations). Such candidates shall be eligible for the degree only after completion of all the lower semester examinations.

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- iv. A Candidate who fails in any of the project work/Project Report/ dissertation shall reappear for the same within the nearest semester end examination schedule.
- v. Re-Entry after Break of the study
 - a. Students admitted to a program abstaining for more than 3 months must seek readmission into the appropriate semester.
 - b. The student shall follow the syllabus in vogue (currently approved/is being followed) for the program
 - c. All re-admissions of students are subject to the approval of the Vice Chancellor.

13. Maximum period for completion of the Programme:

A candidate shall complete the four semesters (two years) programme within five years from the date of admission.

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