

Yenepoya (Deemed to be University)

Internal Quality Assurance Cell

Ref.No: YU/IQAC/51/2018

05.11.2018

To

The Registrar

Yenepoya University

Sub: Action Taken Report on 15th IQAC Meeting

Respected Sir,

Please find herewith the action taken report of the 15th IQAC meeting held on 31st May 2018 at 11.30am in the IQAC Board Room (2nd Floor), Yenepoya Medical College. The follow up action will be reviewed by the IQAC on monthly basis.

Thank you



Dr. Arun A.B

Co-ordinator

Internal Quality Assurance Cell (IQAC)

Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Office of the NAAC Co-ordinator
No. <u>YU/IQAC/51/2018</u>
Received on.....
Despatched on <u>05-11-2018</u>

Yenepoya (Deemed to be University)

Internal Quality Assurance Cell

1. Minutes of the 14 th IQAC meeting held on 26 th February 2018.	Read and approved
2. Action taken report of the 14 th IQAC meeting held on 26 th February 2018.	No action needed
3. Key parameters in new methodology with score above 15 points to be discussed.	The coordinator's meetings are has been conducted and the details are enclosed as Annexure -1 The data has been collected from all the task forces of respective constituent colleges and the same will be discussed in the next review meeting. The SWOC analysis is placed herewith for ready reference.
4. Status of the Annual Report – 2017-18.	The format for the data collection by various departments/sections of the University has been initiated. The data will be compiled and presented for the next meeting.
5. Approval of the new data collection format.	The new data format has been circulated. The data collection has been initiated from May 2018 onwards.
6. Planning for collection and submission of data for revised NAAC methodology	Series of workshop have been conducted and details are enclosed as Annexure - II Further workshops will be conducted based on the need perception after the SWOC analysis.

Yenepoya (Deemed to be University)

Internal Quality Assurance Cell

Annexure - I

Criteria-wise interactions with taskforces and co-ordinators of all colleges of the Yenepoya (Deemed to be University) were conducted, the details are given below:

Sl. No.	Criteria	Date	No. of Participants
Criteria-wise First Round Meeting			
1.	Criteria – I. Curricular Aspects	4 th June 2018	18
2.	Criteria – II. Teaching- Learning and Evaluation	6 th June 2018	17
3.	Criteria – III. Research, Innovations and Extension	7 th June 2018	16
4.	Criteria – IV. Infrastructure and Learning Resource	11 th June 2018	19
5.	Criteria - V. Student Support and Progression	12 th June 2018	29
6.	Criteria - VI. Governance, Leadership and Management	13 th June 2018	25
7.	Criteria – VII. Institutional Values and Best Practices	14 th June 2018	23
Criteria-wise Second Round Meeting			
8.	Criteria – I. Curricular Aspects	30 th July 2018	17
9.	Criteria – II. Teaching- Learning and Evaluation	01 st August 2018	14
10.	Criteria – III. Research, Innovations and Extension		18
11.	Criteria – IV. Infrastructure and Learning Resource	02 nd August 2018	18
12.	Criteria - V. Student Support and Progression		19
13.	Criteria - VI. Governance, Leadership and Management	07 th August 2018	35
14.	Criteria – VII. Institutional Values and Best Practices		

Meeting for Deans, HoDs, Centre Heads and Other office bearers

Sl. No.	Details	Date	No. of Participants
1.	NAAC SSR meeting for Deans from the Constituent Colleges	25 th June 2018	11
2.	NAAC SSR meeting for HoD's of Yenepoya Medical College	26 th June 2018	26
3.	NAAC SSR meeting for HoD's of Yenepoya	27 th June 2018	18

Yenepoya (Deemed to be University)

Internal Quality Assurance Cell

	Dental & Nursing Colleges		
4.	NAAC SSR Meeting on Student Feedback Collection for Hostel Wardens/Chief Operating Officer/Dy. Director, IT/Chief Librarian/Maintenance Incharge	04 th July 2018	26
5.	NAAC SSR meeting for Asst. Director, Centre for Environmental Studies, YUAA President & Office Bearer, Dy. Director for CHPE and Mentors Incharge	05 th July 2018	18
6.	NAAC SSR meeting for Director of Physical Education, Student Welfare Officer and Co-ordinator, NSS Unit	09 th July 2018	07
7.	NAAC SSR meeting for Director, Centre for Ethics, Dy. Director, Centre for PhD and Incharge of different cells	11 th July 2018	11
8.	NAAC SSR meeting for Director, Dy. Director and Incharge/Course Coordinator of different Centres/Cells	13 th August 2018	16
9.	Student Feedback Collection Meeting for Student Welfare Officers/Deputy Director IT & Chief Librarian	16 th August 2018	04

Yenepoya (Deemed to be University)
Internal Quality Assurance Cell

Annexure - II

Workshops organized by Internal Quality Assurance Cell (IQAC)

Sl. No.	Details	Date	No. of Participants
1.	National seminar on "Quality Sustenance and Quality Enhancement Measures in Health Science Institutions" at Yenepoya (Deemed to be University).	29 th & 30 th March 2017	178
2.	Workshop "Decoding the Revised NAAC – SSR" for Teaching & Non-teaching Staff of Yenepoya (Deemed to be University) Key Note Address: <ul style="list-style-type: none"> • Prof. M. Abdul Rahiman, Former Vice Chancellor, Kannur & Calicut Universities. Resource Persons: <ul style="list-style-type: none"> • Dr. H.S. Badri, IQAC Co-ordinator, Presidency College, Bangalore • Dr. Arun A.B., Deputy Director, Quality, Assessment and Compliance, Yenepoya (Deemed to be University) 	29 th March 2018	212
3.	Workshop on "Importance of data collection at source" for the non-teaching staff of various colleges/departments/Centres Resource Persons: <ul style="list-style-type: none"> • Prof. M. Abdul Rahiman, Former Vice Chancellor, Kannur & Calicut Universities. • Dr. Arun A.B., Deputy Director, Quality, Assessment and Compliance, Yenepoya (Deemed to be University) 	03 rd May 2018	53
4.	Workshop on "Introducing of the Revised NAAC SSR" for Teaching Staff of Yenepoya (Deemed to be University) Resource Persons: <ul style="list-style-type: none"> • Prof. M. Abdul Rahiman, Former Vice Chancellor, Kannur & Calicut Universities. • Dr. Arun A.B., Deputy Director, Quality, Assessment and Compliance, Yenepoya (Deemed to be University) 	16 th & 17 th May 2018	114
5.	Workshop on "Importance of Data Collection and Analysis" for Non-teaching Staff of Administrative Section, Yenepoya (Deemed to be University)	19 th May 2018	33

Yenepoya (Deemed to be University)

Internal Quality Assurance Cell

	Resource Persons: <ul style="list-style-type: none"> • Prof. M. Abdul Rahiman, Former Vice Chancellor, Kannur & Calicut Universities. • Dr. Arun A.B., Deputy Director, Quality, Assessment and Compliance, Yenepoya (Deemed to be University) 		
6.	Criteria wise workshop for all the Non-teaching staff of the Yenepoya (Deemed to be University) Resource Persons: <ul style="list-style-type: none"> • Prof. M. Abdul Rahiman, Former Vice Chancellor, Kannur & Calicut Universities. • Dr. Arun A.B., Deputy Director, Quality, Assessment and Compliance, Yenepoya (Deemed to be University) 	06 th June 2018	59
7.	Criteria wise workshop for all the Non-teaching staff of the Yenepoya (Deemed to be University) Resource Persons: <ul style="list-style-type: none"> • Prof. M. Abdul Rahiman, Former Vice Chancellor, Kannur & Calicut Universities. • Dr. Arun A.B., Deputy Director, Quality, Assessment and Compliance, Yenepoya (Deemed to be University) 	09 th June 2018	30
8.	Guest lecture on “ Importance of Ranking and Ratings ” for the teaching and Non-teaching staffs of all the Constituent Colleges	3 rd July 2018	118