

Minutes of the 12th IQAC Meeting held on 04th May 2017 at 11:30 AM in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.

Members:

Sl.No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Present
2.	Dr. G. Shreekumar Menon	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	Absent
5.	Mr. Mohammed Bawa	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	Absent
8.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Present
10.	Dr. Asha P Shetty	Principal, Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
12.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	Absent
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
14.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Member	Present
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Present
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine,	Member	Absent
18.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	Absent
19.	Dr. Vijayalakshmi. S	Assoc. Professor, Dept. of E.N.T, YMC	Member	Present
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Present
21.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	Present
23.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
24.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
25.	Mr. C. Thangadurai	Assoc. Professor, YPC	Member	Present
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Absent
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	Absent
29.	Ms. Nusaiba	Student Rep.	Member	Present
30.	Ms. Muthulakshmi P	Student Rep.	Member	Present
31.	Mr. Sahaluddeen Ahammed K M	Student Rep.	Member	Present
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present

The following agenda were discussed.

1. Minutes of the 11th IQAC meeting held on 22nd November 2016.
Read and Approved.
2. Action taken report of the 11th IQAC meeting held on 22nd November 2016.

Action taken report of the 11 th IQAC meeting was read and following observations were recorded.	
1. Minutes of the 10 th IQAC meeting held on 08 th March 2016	Read & Approved
2. Action taken report of the 10 th IQAC meeting held on 08 th March 2016	Action pending from 10 th IQAC meeting on 8 th March 2016. <ul style="list-style-type: none"> • Internal audit committee to be notified by office of the Vice Chancellor by February 2017.
3. Establishment of World Class Institutions	No action needed
4. New Education Policy of Govt. of India	No action needed
5. Discussion on MOOCs	No action needed
6. Discussion on K-SURF and NIRF	No action needed
7. Discussion on National Academic Depository	Meeting regarding the implementation of National Academic Depository was held on 17 th July 2017.
8. Annual Quality Assurance Report (AQAR)– Information from the Department	AQAR was submitted to NAAC on 16 th February 2017.
9. Organizing Seminar on “Quality Sustenance and Quality Enhancement Measures in Health Science Institutions”	Seminar was conducted on 29 th & 30 th March 2017. The detailed report was submitted to NAAC, Bangalore on 27 th April 2017. Rs. 99,000 was reimbursed from the NAAC, Bangalore (Report Enclosed).
10. Online Feedback System	Mr. Rajesh Karkera, Deputy Director, ICT Centre have been requested to organize a workshop to train faculties, staffs and students regarding online feedback collection and responses.
11. Any other matter a. Identify the limitations with the existing mechanism and reasons for it. b. Suggest appropriate modifications in the rules of the University for better functioning of administrative structures.	Action pending from the office of the Registrar and Vice Chancellor.

<p>c. Ways and means to implement the recommendations of various bodies, internal committees and taskforces.</p> <p>d. Prepare a detailed action plan for implementation of reforms and recommendations in a timely manner.</p> <p>e. Organize an on job training workshop for creating awareness among the staff regarding administrative processes of the University in January 2017.</p>	
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3. Discussion on NIRF Ranking.

The committee informed that the University submitted the data for NIRF ranking under two categories namely

- Overall ranking
- University Ranking

The University was placed in the range of 100 to 150 in the University ranking and 150 to 200 overall categories. All the members appreciated the nodal officer and team for all the efforts in timely submission of the data. It was decided that the University will create a centre namely quality assessment and compliance to effectively manage the ranking and other data submission activities of the University.

4. Discussion on KSURF Ranking.

University has ranked the Third Best University under young Universities Category in Karnataka (K-SURF), by Department of Higher Education, Government of Karnataka.

5. Advisory for transition to cashless mode.

The notice of the UGC dated D.O.No.F.14-30/2016 (CPP-II) 16th January 2017 was brought to the notice of the committee members. The committee informed the finance officer that necessary steps may be initiated to comply by this order and ensure all the payments (Fee, Hostel charges etc) may be made by the students using RTGS or NEFT. A detailed proposal will be prepared and be placed before the Board of Management for approval and implementation.

6. Clarification regarding Regular Mode with reference to the PhD Degrees.

It has brought to the notice of the committee that PhD degrees which are pursued either full time or part time will be treated as degrees awarded through Regular Mode provided these are in conformity with the existing Statutes/Bylaws/Ordinances etc. of the degree awarding University. However, the PhD acquired under distance mode is not permitted. The same has been communicated to office of the PhD program to ensure compliance on this matter.

7. PG Pathshala and SWAYAM platform.

It was also brought to the notice of the committee that open access e-learning platforms are made available for the benefit of students using SWAYAM platform. The University will inform and publish this information through IT department and central library. In order to give wide publicity to the program.

8. Introduction of identification mechanisms in the student's certificates.

The notice of the UGC dated D.O.No.F.09-1/2014 (CPPI-II) 21st March 2017 has requested to introduce identification mechanism to the photograph and Unique ID/Aadhaar number in students certificates. This will also contain the name of the institution in which a student is enrolled for a program and mode of delivery.

Request to the Controller of Examination will be given to take the necessary action for compliance of the notification.

9. Approval list of Journals.


The UGC has come up with an approved list of journals for the purpose of career advancement scheme and Direct Recruitment of teachers in the University. The UGC has approved list of 38,653 journals that are indexed in Web of science, Scopus and Indian Citation Index. This list may be also updated by recommending inclusion of journals to the existing list. A committee will be formed by the University to prepare the list of journals and submit the same to the UGC after approval from the University.

10. Report of the NAAC Seminar conducted on 29th March and 30th March 2017.

The seminar held on 29th March and 30th March 2017 is placed for perusal of IQAC. The committee congratulates the efforts and steps taken by the IQAC coordinator for smooth organization of the event. The proceeding of the same has been submitted to NAAC Bangalore for the release of financial assistance.

The committee placed on record the cooperation extended by all faculty, staff and students in organizing this event.

The meeting ended with thanking the chair.


(Dr. Arun A.B.)
Co-ordinator, IQAC
Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file
