

**Minutes of the 13<sup>th</sup> IQAC Meeting held on Thursday, 31<sup>st</sup> August 2017 at 11:30 AM in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.**

**Members:**

Sl. No	Name	Designation	Position	Present/Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Present
2.	Dr. G. Shreekumar Menon	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	<b>Absent</b>
5.	Mr. Mohammed Bawa	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	<b>Absent</b>
8.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Present
10.	Dr. Devina E. Rodrigues	Principal (I/c), Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	<b>Absent</b>
12.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	<b>Absent</b>
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	<b>Absent</b>
14.	Dr. K. K. Achary	Professor, Biostatics, YRC	Member	<b>Absent</b>
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Present
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Member	Present
18.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	<b>Absent</b>
19.	Dr. Vijayalaxmi	Assoc. Professor, Dept. of E.N.T, YMC	Member	<b>Absent</b>
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Present
21.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	<b>Absent</b>
23.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
24.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
25.	Mrs. Veena Pais	Assoc. Professor, YPC	Member	Present
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	<b>Absent</b>
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	<b>Absent</b>

**Internal Quality Assurance Cell -YU**

29.	Ms. Nusaiba	Student Rep.	Member	<b>Absent</b>
30.	Ms. Muthulakshmi P Uthaman	Student Rep.	Member	Present
31.	Mr. Sahaluddeen Ahammed K	Student Rep.	Member	Present
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present
33.	Dr. Abdul Rahiman	Assistant Registrar, YU	Invite	Present
34.	Dr. Muhammad Amin Wani	Chief Operating Officer, YMCH	Invite	<b>Absent</b>
35.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Invite	<b>Absent</b>
36.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Invite	Present
37.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Invite	Present
38.	Mr. Suresh	Physical Director	Invite	<b>Absent</b>
39.	Mrs. Mamatha	Chief Librarian	Invite	Present
40.	Mr. K Sureshkumar Nair	Basket Ball coach	Invite	Present
41.	Dr. Joby E C	Principal Degree College	Invite	Present
42.	Dr. Poonam R Naik	Professor, Dept of Community Medicine	Invite	Present
43.	Mrs. Lilly Chandran	Sr. Assistant Academic Section	Invite	Present
44.	Mrs. Juliana Menezes	Superintendent Inspection	Invite	Present
45.	Dr. Vivekanand. V. Vernekar	Dean, Yenepoya Homeopathy College	Invite	Present
46.	Dr. Manodeep Chakraborty	Associate Professor Yenepoya Pharmacy College	Invite	Present
47.	Mr. Lakshminarayana K B	Superintendent Academic Section	Invite	Present

**The following agenda were discussed.**

**1. Minutes of the 12<sup>th</sup> IQAC meeting held on 04<sup>th</sup> May 2017.**

Read and Approved.

**2. Action taken report of the 12<sup>th</sup> IQAC meeting held on 04<sup>th</sup> May 2017.**

Action taken report of the 12 <sup>th</sup> IQAC meeting was read and following observations were recorded.	
Minutes of the 11 <sup>th</sup> IQAC meeting held on 22 <sup>nd</sup> November 2016	Read and approved
Action taken report of the 11 <sup>th</sup> IQAC meeting held on 22 <sup>nd</sup> November 2016	Read and approved
Discussion on NIRF Ranking	The University will establish dedicated centre namely Quality Assessment & compliance centre. The proposal has been prepared and will be placed during the next Board of Management meeting to be held on 20 <sup>th</sup> October 2017.

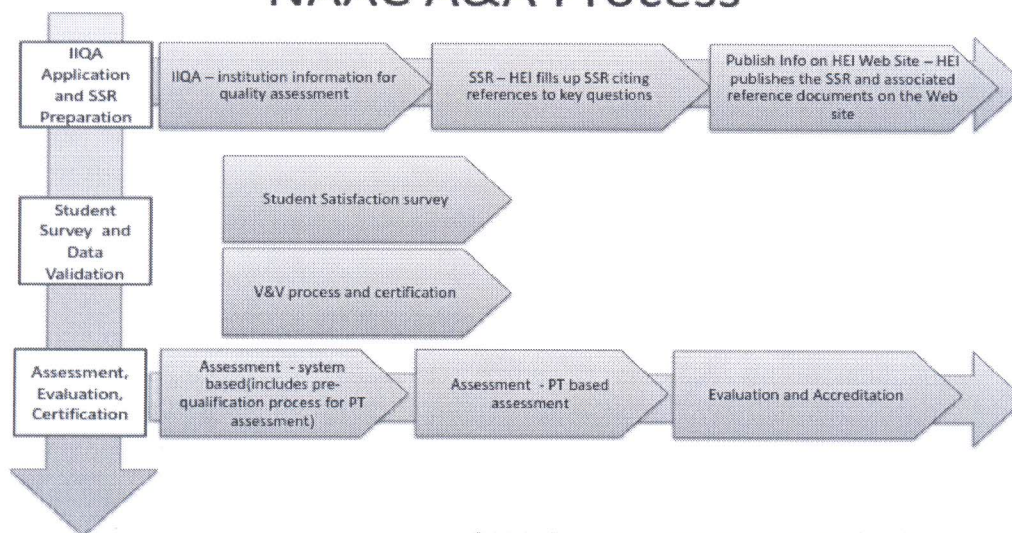
Discussion on KSURF Ranking	The coordinator of the centre for Quality Assessment and compliance will also be responsible for submission of data for KSURF ranking framework for 2017- 2018
Advisory for transition to cashless mode	University has now implemented successfully the transition to cashless mode. The fees and all other types of payment are done through online mode using RTGS and NEFT. A web link has been provided in the website of the University for the benefit of students and others. <b><a href="http://www.yenepoya.edu.in">http://www.yenepoya.edu.in</a></b>
Clarification regarding Regular Mode with reference to the PhD Degrees	The PhD program of the University is run through the centre for PhD program with dedicated deputy director PhD program who is responsible for ensuring that most of the degrees awarded are in the regular mode and are in confidentiality with the existing statues/by laws/ ordinances of the University and UGC. The office of the PhD program has informed that there is no PhD awarded under distance mode under Yenepoya University. It is either offered as full time or part time mode only.
PG Pathshala and SWAYAM platform	University has adopted the vision 17/17 of MHRD which includes SWAYAM platform. University is in the process of setting up a monitoring Committee for the successful implementation of SWAYAM platform. University is also in the process of developing teaching modules to be uploaded into SWAYAM for the use of general public.
Introduction of identification mechanisms in the students certificates	University has already included photograph of the students in degree certificates. From the year 2017-2018, unique ID Aadhar number will also be incorporated. All other information regarding student enrolment has been included in the certificates.

Approved list of Journals	University has notified a committee on 5 <sup>th</sup> June 2017 vide D.O.No.F.1-2/2016 (PS/III Amendment) regarding academic journal expert committee and sub committees were also notified by the constituent colleges. The list of journals which are not present in the UGC list were included and the same has been communicated to the UGC, letter dated 11 <sup>th</sup> April 2017.
Report of the NAAC Seminar conducted on 29 <sup>th</sup> March and 30 <sup>th</sup> March 2017.	The committee advised that more such programs need to be organized in the University and also member of faculty may be encouraged/deputed to attend such programs in order to update the changing demands needed to maintain the standards of education and committee was suggested that during the year 2018- 2019 a regional level workshop may be organized on Quality Sustenance through benchmarking (ie external & internal)
Any other Matter	None

**3. Discussion on new methodology of NAAC assessment.**

The new methodology of NAAC assessment was discussed in detailed by the IQAC coordinator. Made a detailed presentation on the parameters that have been changed in the new methodology.

**NAAC A&A Process\***



\* Main Process Components – normal path

**4. Discussions on possible visit of UGC review Committee.**

The committee informed that the probable visit of UGC review Committee for reviewing functioning of the University would be in the month of December.

It was resolved to nominate the IQAC coordinator for the UGC visit .Also the previous UGC report was discussed in detailed. The list of observations which need to be addressed before the visit of the committee was also discussed.

The meeting ended with thanking the chair.

  
(Dr. Arun A.B.)

Co-ordinator, IQAC

Co-ordinator - NAAC

YU, Deralakatte, Mangalore

**Cc to:**

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file

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